

**BERLIN BOROUGH SCHOOL DISTRICT 2017-2020 STRATEGIC PLAN – ACTION PLAN**

**GOAL AREA: SECURITY/SAFETY**

**GOAL STATEMENT: Ensuring students and staff are safe in order to focus on learning and teaching.**

**OBJECTIVE 1: Finding financial resources for Safety Officer**

Major Activities	Staff	Resources	Timelines	Indicators of Success
Add question to the November ballot about a full time resource officer	Administration	County assistance	November Ballot	District will post results of the ballot question and act appropriately.
Seek Grants	Administration	State funding sites, grant writing	Ongoing	Approval of grant allocations

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**OBJECTIVE 2: Cameras/Technology increase coverage**

Major Activities	Staff	Resources	Timelines	Indicators of Success
Complete a needs assessment of camera usage throughout the interior and exterior of the building	Administration	Budget allocation - cameras	Ongoing	Full camera coverage of the district inside and out
Increase usage of a portal communication system throughout the building.	All staff	budget allocations - security	Ongoing	Increase of portal communication system throughout the building
Install strobe lights on exterior of building and panic buttons in both offices.	Administration	Budget allocations - maintenance	Summer 2017	Installation of items

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**OBJECTIVE 3: Continual review of Drop-Off/Pick-Up procedures**

<b>Major Activities</b>	<b>Staff</b>	<b>Resources</b>	<b>Timelines</b>	<b>Indicators of Success</b>
Develop a Safety Committee with community stakeholders, create a needs assessment and share updates with community	All Staff, Administration, Community Members	Berlin Police	Sept 2017	Needs assessment Communication with Public about safety updates
Continued communication and collaboration with Berlin Police and Fire Departments on safety and security concerns.	Administration	Berlin Police	Monthly meetings	Agenda and notes

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**OBJECTIVE 4: Training for Staff for student conflicts/incidences**

<b>Major Activities</b>	<b>Staff</b>	<b>Resources</b>	<b>Timelines</b>	<b>Indicators of Success</b>
PD for staff on managing and preventing student conflicts.	Administration	Police Department	Ongoing	Agendas; sign-off sheets
Assembly related to positive character	Administration	Home and School Budget	Once a year	Presentation of assembly

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**OBJECTIVE 5: Enhance After-Hours security and safety**

<b>Major Activities</b>	<b>Staff</b>	<b>Resources</b>	<b>Timelines</b>	<b>Indicators of Success</b>
1. Safety committee assesses concerns of after hour security and safety and creates a manual	Teachers, administration, staff, community members	Security manual, agenda	Ongoing	Agendas; minutes
2. Continually monitor and update policies regarding after school procedures.	Administration, staff, community members	Police department, administrative meetings	Ongoing	BOE policy updates
3. Weekly meetings with administration and maintenance to communicate about outside providers.	Administration	Communication lines,	Weekly	Agendas; minutes
4. Communicate and train day and evening faculty and staff on policies and procedures.	Administration	Security manual	Ongoing	Agenda; sign-in sheets

