



**Berlin Borough School District  
Regular Meeting of the Board of Education**

Date	Time	Room	Location
May 9, 2019	7 PM	Media Center	Berlin Community School 215 South Franklin Avenue Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.org](http://www.bcsberlin.org)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

*Anyone who wishes to speak during the public comment portion of the meeting is reminded to sign in at the podium at this time. The sign in sheet will be collected at the end of the finance portion of the meeting.*

**E. Student Recognition**

*A Student of the Month is an active listener and member of the community who continually strives for personal excellence and respects all staff, students, and community members by supporting the Six Pillars of Character. Students of the Month contribute to an overall positive school environment. Grade level teachers work together to nominate just one student from grades five through eight each month throughout the academic school year. Those selected as Student of the Month serve as role models to their peers and should be extremely proud of their efforts and recognition!*



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**1. Students of the month**

Grade	Student	Month
7	Regan Bewley	February

5	Logan Foxhill	March
6	James Embrey	March
7	Nnenna Ugorji	March
8	Michael DiPascale	March
Superintendent	Carlie and Elena Bernal	March

5	Joseph Tillman	April
6	Gianna Hernandez	April
7	Jailyn Rosario	April
8	Elena Romero	April
Superintendent	Tobenna Anusionwu	April

**2. Student Government Report**

Michael DiPascale, Student Body Representative

**F. Presentations**

- School Performance Report Card      Dr. Joseph Campisi

**G. Approval of Minutes**

**(Roll Call)**

- [April 25, 2019 Public Budget Hearing/Regular Meeting Minutes](#)

**H. Facilities**

**(FYI)**

- Drills: Fire Drill - To be approved in at June 20, 2019 Meeting  
Emergency Drill - To be approved in at June 20, 2019 Meeting



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**I. Finance: [Business Administrator Report](#), Cande Kristoff (Roll Call)**

1. Reconciliation Report.  
Ratify and affirm Reconciliation Report for month ending
2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for
3. [Monthly Budgetary Certification](#).  
Motion to approve monthly budgetary certification.
  - a. **Certification of Board Secretary**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of March 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1. The Monthly Reconciliation Report is in accordance with 18A:17-36 and 18A:17-9 for the month(s) of March 31, 2019. The Reconciliation Report and Secretary’s Report are in agreement for the month of: March 31, 2019.
  - b. **Certification of Board of Education**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of March 31, 2019, and after review of the Secretary’s Monthly Financial Report and the Monthly Reconciliation Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending March 31, 2019 as follows: Increased/Decreased state aid: (\$0.00)
4. [Transfers](#).  
Motion to approve transfers for the month of March 2019.
5. [Cafeteria Report](#).  
Ratify and affirm Cafeteria Report for period ending March 2019.
6. [Approval of Bills](#).  
Recommend bills to be paid as of May 9, 2019 in the amount of \$294,581.58
7. [Student Activity Report](#).  
Motion to approve Student Activity Report for the month ending March 2019.

8. Donations:

Donation	Group Offering	Amount/Value

9. [Camden County Educational Services Commission](#). Motion to approve the 2019-2020 Professional Services Proposal-Media Specialist/Basic Skills Teacher in the amount of \$85,680.



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**II. SUPERINTENDENT'S OFFICE: Dr. Joseph Campisi**

**A. For Your Information**

1. *Save the Date!*

- **Run for Sue: May 23**
- **Senior Citizens Luncheon: May 17**
- **Abilities Awareness Week: May 20-24**
- **Berlin Police Week: May 13-17**

2. Graduation Information: June 17, 2019  
Eastern Regional High School  
5:00 PM - Students Report to Media Center @ERHS  
5:30 PM - Video Presentation  
6:00 PM - Ceremony

**B. Program Reports**

1. [Principal's Report: Dr. Ward Richards](#)
2. [Special Education Report: Mrs. Lindsay](#)
3. [Instruction, Achievement & Student Activities Report: Mrs. Beth Steinen](#)
4. Health Office Report: May Report will be provided at June 20, 2019
5. NutriServe Food Service Update: May Report will be provided at June 20, 2019

**C. [Superintendent's Monthly Report](#) (Roll Call)**

**D. Policy (Roll Call)**

1. First Reading.

None

**Policy Second Reading/Public Hearing (Roll Call)**

2. Second Reading/Public Hearing.

- [P2422](#) Health and Physical Education
- [P2622](#) Student Assessment
- [P5111](#) Eligibility of Resident/Non-Resident Students
- [R5111](#) Eligibility of Resident/Non-Resident Students



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**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of \_\_\_\_ minutes.

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes pertaining to personnel issues, student discipline, and litigation

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

**IV. RETURN TO PUBLIC SESSION**

**E. Administration**

**(Roll Call)**

1. PALS Summer Schedule. [Motion to approve PALS Summer 2019 Schedule](#)
2. Camden County Elementary League. [Motion to Approve Membership Resolution CCEL](#)
3. Multiple Disabilities PCI Reading Program - Level One. [Motion to approve Level One Curriculum.](#)
4. Abilities Awareness Activities. [Motion to approve Abilities Awareness Activities](#) & [Flyer](#)
5. Harassment, Intimidation & Bullying Report. Motion to approve Monthly HIB Report
6. Comprehensive Equity Plan. [Motion to approve the District Comprehensive Equity Plan \(CEP\)](#)



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**F. Personnel**

**(Roll Call)**

1. Motion to approve Kristin Groark as the Middle School Principal for the period July 1, 2019, through June 30, 2020, with a total annual salary of \$97,000.
2. Motion to approve Jean-Philippe C. Silva as the Elementary School Principal for the period July 1, 2019, through June 30, 2020, with a total annual salary of \$97,000.
3. Personnel Report. Motion to approve the attached Personnel Report
4. Staff Renewal List. [Motion to approve the 2019-2020 Staff Renewal List as attached\\*](#)
5. ESY Employee Roster. [Motion to approve the 2019 ESY Roster\\*](#)
6. CER Employee Roster. [Motion to approve the 2019-2020 Employee Roster](#)
7. Revised Summer Hours. [Motion to approve Revised Summer Hours 2019-2020 School Year](#)
8. Approval of 2019-2020 Business Administrator/Board Secretary Contract Submission to County:

**RESOLVED**, that the Berlin Borough Board of Education authorizes its Acting Superintendent to submit the Business Administrator/Board Secretary, 2019-2020 contract for Cande Kristoff, on the attachment for Board members, to the Executive County Superintendent for approval prior to the Board's action to approve the contract.

*\*Salary, hourly, and per diem wages all reflect the current Agreement between the Berlin Borough Board of Education and the Berlin Borough Education Association. All final salaries are subject to the negotiated terms of the successor agreement between both parties.*



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**G. Public Participation – All Issues**

**(Call Vote)**

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

Please be aware that all district employees retain the right of privacy. Please also be reminded that any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public.

Any person wishing to participate in the public Board meeting must register prior to the conclusion of the finance section of the meeting and will be recognized by the presiding officer when it is their time to speak. Please state your name and address for the record. Comments will be limited to 3 minutes per person. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. If personal or discourteous statements are made, the presiding officer may require the speaker to stop; the presiding officer reserves the right to request a recess. The total comment period will be 30 minutes unless extended by a vote of the majority of the Board members present at the meeting.



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BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

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Secretary

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**VII. NEW BUSINESS**

1. Superintendent Search Update

**VIII. OLD BUSINESS**

**IX. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting: June 20, 2019  
Location: Media Center  
Time: 7:00 p.m.