



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** April 16, 2015  
**Time:** 7:00 p.m.  
**Location:** Media Center  
 Berlin Community School  
 215 South Franklin Avenue  
 Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

- |                           |          |                  |
|---------------------------|----------|------------------|
| 1. Students of the month: | Grade 5: | Joel Inman       |
|                           | Grade 6: | Nicholas Piccone |
|                           | Grade 7: | Erika Sheehan    |
|                           | Grade 8: | Elizabeth Pope   |

- |  |               |
|--|---------------|
| 2. Student report – student body representative: | Jake Bogardus |
|--|---------------|

**F. Presentations**

- Dan Delvicchio, Superintendent; Camden County Educational Services Commission
- 1:1 Ipad Initiative; Jeff Havers, Principal

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

**H. Approval of Minutes**

**(Roll Call)**



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- 1. March 19, 2015 Regular Meeting and Executive Session

**I. Correspondence**

**J. Facilities**

**(FYI)**

- 1. Business Administrator’s Report: Frank Domin

**K. Finance: Mr. Frank Domin**

**(Roll Call)**

- 1. Reconciliation Report.  
Ratify and affirm Reconciliation Report for February 28, 2015.
- 2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for February 28, 2015.
- 3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
  - a. **Certification of Board Secretary**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of February 28, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
  - b. **Certification of Board of Education**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of February 28, 2015, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending March 31, 2015 as follows:  
Increased/Decreased state aid: (\$0.00)

- 4. Transfers.  
Motion to approve transfers for the month of February 28, 2015.
- 5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for March 31, 2015.
- 6. Approval of Bills.  
Recommend bills to be paid as of April 16, 2015, in the amount of \$149,581.75.
- 7. Student Activity Report.  
Motion to approve Student Activity Report for February 28, 2015.
- 8. Donations:  
Motion to accept the following donations, as of March 30, 2015:

Donation	Group Offering	Amount/Value

- 9. Furniture Repair. Motion to contract with the Shiffler Company for repairs and maintenance of Cafeteria tables, in an amount not to exceed \$5,106.40.



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**II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone**

**A. For Your Information**

1. Achieve NJ Update
2. PARCC Update
3. Literacy Update
4. Interact Spring Senior Citizen Luncheon scheduled for June 11.

**B. Program Reports**

**(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

**C. Superintendent’s Monthly Report**

**(Roll Call)**

**D. Policy**

**(Roll Call)**

1. First Reading.

**Policy Second Reading/Public Hearing**

**(Roll Call)**

2. Second Reading/Public Hearing.
  - 0134: Board Self Evaluation
  - 0152: Board Officers
  - 2622: Student Assessment (M)
  - 3212: Attendance (M)
  - 4212: Attendance (M)
  - 3218: Substance Abuse (M)
  - 4218: Substance Abuse (M)
  - 5200: Attendance (M)
  - 8630: Bus Driver/Bus Aide Responsibility (M)

**E. Administration**

**(Roll Call)**

1. Camden County Elementary League Membership Resolution. Motion to approve Resolution #1, 04-15, To participate in the approved interscholastic athletic program sponsored by the Camden County Elementary League.
2. Curriculum. Motion to approve the following Social Studies Curriculum:

Grade 6 Unit 1: Human Origins	Grade 7, Unit 3: The New Republic
Grade 6 Unit 2: Mesopotamia	Grade 7, Unit 4: The Nation Expands and Changes
Grade 6 Unit 3: Egypt	Grade 8, Unit 3: The Federal Government
Grade 6, Unit 4: India	Grade 8, Unit 4: The State and Local Government



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**F. Personnel**

**(Roll Call)**

- 1. Personnel Report.  
Motion to approve the attached Personnel Report.

**G. Facilities**

- 1. Drills:            Fire Drill                    3/17/15    1:50 pm  
                         Lockout Drill                    3/30/15    11:20 am

**H. Public Participation – All Issues**

**(Call Vote)**

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**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**Resolution #2, (04-15) Non Public Executive Session**

*WHEREAS;* Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it  
*RESOLVED:* to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and  
*BE IT FURTHER RESOLVED;* to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

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Secretary

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**VI. NEW BUSINESS**

**VII. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting:    April 30, 2015 Budget Hearing  
Location:            Media Center  
Time:                6:30 p.m.

May 14, 2015 Regular Meeting  
Media Center  
7:00 p.m.