



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: August 17, 2017
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

PUBLIC AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Courier Post and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.org) Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

A Student of the Month is an active listener and member of the community who continually strives for personal excellence and respects all staff, students, and community members by supporting the Six Pillars of Character. Students of the Month contribute to an overall positive school environment. Grade level teachers work together to nomination just one student from grades five through eight each month throughout the academic school year. Those selected as Student of the Month serve as role models to their peers and should be extremely proud of their efforts and recognition!

1. Students of the month N/A
2. Superintendent's Award N/A
3. Student report – student body representative: N/A

F. Presentations

- 1.



**Berlin Borough School District
Regular Meeting of the Board of Education**

- 5. [Cafeteria Report](#). Ratify and affirm Cafeteria Reports for period ending June 30, 2017.
- 6. [Approval of Bills](#). Recommend bills to be paid as of:
[June 29, 2017](#), in the amount of \$117,896.16.
[June 29, 2017](#), in the amount of \$154,721.11
[August 17, 2017](#) in the amount of \$275,554.58
- 7. Student Activity Report. Motion to approve the following Student Activity Reports:
[May 2017](#)
[June 2017](#)

- 8. [Donations](#): Motion to accept the following donations: N/A

Donation	Group Offering	Amount/Value
10 iPads, cases, and 3 year Apple care	H.S.A.	\$4,379.40
Preschool Playground	H.S.A.	\$7,072.86

- 9. Cooper Health Services. Resolution approving and authorizing Cooper Health Services, with a revised agreement, to follow for approval.
- 10. [FlippingBook Publisher](#). Motion to renew annual subscription to FlippingBook Publisher for the 2017-2018 school year at \$1,390, as per attached quote.
- 11. [ESEA allocation and submission](#). Motion to accept 2017-2018 allocation of \$111,554 from Elementary and Secondary Education Act Consolidated Formula Subgrant and to authorize submission of the application for the 2017-2018 school year as follows:
 Title IA: \$85,221
 Title IIA: \$15,680
 Title III: \$653
 Title IV: \$10,000
- 12. Grant Funded Positions. Motion to approve the following 2017-2018 grant-funded positions:
 Linda Jurski (partial) 20-251-100-100 \$8,518
- 13. [Nursing Services](#). Motion to approve In-School Nursing Services contract with Bayada for ESY substitute nurse coverage Monday through Thursday from August 1, 2017 to August 10, 2017, 8:30 am - 1:30 pm at \$55 per hour, and on an as-needed basis until June 30, 2018 as attached.
- 14. [SLP Services](#). Motion to approve contracted SLP services for ESY through the Camden County Educational Services Commission, Monday through Thursday from July 5, 2017 to August 10, 2017, at one hour per week, per attached quote.
- 15. [Additional State Aid](#). Motion to accept additional state aid in the amount of \$23,673 with the allocations as follows: _____
- 16. [iPad Lease Agreement](#). Motion to approve three-year lease agreement for 100 iPads and cases through Apple Financial Services at \$42,795, as per attached quote.
- 17. Revised Interlocal Contract. Motion to approve Revised LDTC Teacher Interlocal Contract, as attached.



**Berlin Borough School District
Regular Meeting of the Board of Education**

II. SUPERINTENDENT'S OFFICE: Mrs. Kristen Martello

A. For Your Information

(FYI)

1. Tansboro Road Apartment Project
2. Collaboration with Voorhees, Eastern, and Gibbsboro School Districts
3. Back to School Nights will be held: Thursday, September 7, 2017 at 6:30 pm (Kindergarten)
Tuesday, September 26, 2017 at 6:30 pm (Grades 1-5)
Tuesday, September 28, 2017 at 6:30 pm (Grades 6-8)

B. Program Reports

1. [Principal's Report](#): Dr. Ward Richards
2. [Special Education Report](#): Mrs. Lindsay
3. [Instruction, Achievement & Student Activities Report](#): Mrs. Groark
4. [Health Office Report](#): Mrs. Shallow
5. [NutriServe Food Service Update](#): Mrs. Weber

C. Superintendent's Monthly Report

(Roll Call)

D. Policy

(Roll Call)

1. First Reading.
 - [PG5339](#) Screening for Dyslexia
 - [PG5620](#) Expulsion
 - [PG5750](#) Equal Educational Opportunity
 - [PG5755](#) Equity in Educational Programs and Services
 - [PG6480](#) Purchase of Food Supplies
 - [PG8505](#) Wellness Policy/Nutrient Standards
 - [PG8630](#) Bus Driver/Bus Aide Responsibility
 - [PG3160](#) Physical Examination for Teaching Staff
 - [RG3160](#) Physical Examination for Teaching Staff
 - [PG4160](#) Physical Examination for Support Staff
 - [RG4160](#) Physical Examination for Support Staff
 - [P8601](#) Pupil Supervision After School Dismissal

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing.
 - [Memorandum](#)
 - [P2460](#) Special Education
 - [R2460](#) Special Education
 - [R2460.1](#) Special Education – Location, Identification, and Referral
 - [R2460.8](#) Special Education – Free and Appropriate Public Education
 - [R2460.9](#) Special Education – Transition From Early Intervention Programs to Preschool Programs
 - [R2460.15](#) Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
 - [R2460.16](#) Special Education – Instructional Material to Blind or Print-Disabled Students



Berlin Borough School District Regular Meeting of the Board of Education

P2467	Surrogate Parents and Foster Parents
P5610	Suspension
R5610	Suspension Procedures
R3240	Professional Development for Teachers and School Leaders
P9270	Home Schooling and Equivalent Education Outside The Schools (Link: NJ Department of Education Homeschooling FAQs)

E. Administration

(Roll Call)

1. [Public Agency Compliance Officer](#). Motion to appoint Cande Kristoff, Business Administrator as Public Agency Compliance Officer (PACO).
2. [Security Drill SOA](#). Motion to approve 2016-2017 Security Drill Statement of Assurance, as attached.
3. [Revised Bell Schedule](#). Motion to approve Revised 2017-2018 Bell Schedule, as attached.
4. [ELS Program Plan](#). Motion to approve the 2017-2020 ELS Three Year Program Plan, as attached.
5. [Technology Handbook](#). Motion to approve 2017-2018 Technology Handbook, as attached.
6. [Parent/Student Handbook](#). Motion to approve 2017-2018 Parent/Student Handbook, as attached.
7. Staff Handbook. Motion to approve 2017-2018 Staff Handbook, as attached.
8. [HIB Self-Assessment](#). Motion to approve HIB Self-Assessment, as attached.
9. [Interim Hiring Authorizations](#). Motion to authorize the Superintendent to hire in the interim in conjunction with the personnel committee. All interim authorizations will be formally confirmed at the September Board of Education meeting.
10. CER Instructor Information. Motion to approve 2017-2018 CER Instructor Information packet, as attached.
11. [CER Parent Information](#). Motion to approve 2017-2018 CER Parent Information packet, as attached.
12. [PALS Family Handbook](#). Motion to approve 2017-2018 PALS Family Handbook, as attached.
13. CER Fall Classes. Motion to approve the Fall 2017 CER classes and clubs, as attached.
14. [Superintendent Job Targets](#). Motion to approve Superintendent Martello 2017-2018 Job Targets, as attached.
15. [Lead Testing Results](#). Motion to approve Lead Testing Results, as attached.
16. Science Curriculum. Motion to approve the following Science Curriculum for Grades K-5, and 7:
[Kindergarten Unit 1 Motion and Stability: Forces and Interactions](#)
[Kindergarten Unit 2 Energy](#)
[Kindergarten Unit 3 From Molecules to Organisms](#)
[Kindergarten Unit 4 Earth's Systems- Weather](#)
[Kindergarten Unit 5 Earth and Human Activity](#)
[Kindergarten Unit 6 Engineering Design](#)

[Grade 1 Unit 1 Waves and their Applications in Technologies for Information Transfer](#)
[Grade 1 Unit 2 From Molecules to Organisms: Structures and Processes](#)
[Grade 1 Unit 3 Heredity: Inheritance and Variation of Traits](#)
[Grade 1 Unit 4 Earth's Place in the Universe](#)
[Grade 1 Unit 5 Engineering Design](#)



Berlin Borough School District
Regular Meeting of the Board of Education

[Grade 2 Unit 1 Matter and its Interactions](#)

[Grade 2 Unit 2 Ecosystems: Interactions, Energy, and Dynamics](#)

[Grade 2 Unit 3 Biological Evolution: Unity and Diversity](#)

[Grade 2 Unit 4 Earth's Place in the Universe](#)

[Grade 2 Unit 5 Earth's Systems](#)

[Grade 2 Unit 6 Engineering Design](#)

[Grade 3 Unit 1 Motion and Stability: Forces and Interactions](#)

[Grade 3 Unit 2 From Molecules to Organisms: Structure and Processes](#)

[Grade 3 Unit 3 Ecosystems: Interactions, Energy and Dynamics](#)

[Grade 3 Unit 4 Heredity: Inheritance and Variation of Traits](#)

[Grade 3 Unit 5 Biological Evolution: Unity and Diversity](#)

[Grade 3 Unit 6 Earth's Systems](#)

[Grade 3 Unit 7 Earth and Human Activity](#)

[Grade 3 Unit 8 3-5 Engineering Design](#)

[Grade 4 Unit 1 Force and Motion](#)

[Grade 4 Unit 2 Transfer of Energy](#)

[Grade 4 Unit 3 Waves and Information](#)

[Grade 4 Unit 4 How Organisms Process Information](#)

[Grade 4 Unit 5 Structures and Processes](#)

[Grade 4 Unit 6 Weathering and Erosion](#)

[Grade 4 Unit 7 Earth Processes](#)

[Grade 4 Unit 8 Using Engineering Design with Force and Motion Systems](#)

[Grade 5 Unit 1: Properties of Matter](#)

[Grade 5 Unit 2: Changes in Matter](#)

[Grade 5 Unit 3: Energy and Matter in Ecosystems](#)

[Grade 5 Unit 4: Water on the Earth](#)

[Grade 5 Unit 5: Earth's Systems](#)

[Grade 5 Unit 6: Interactions Within the Earth, Sun, and Moon System](#)

[Grade 7 Unit 1 Structure Function and Information Processing](#)

[Grade 7 Unit 2 Growth Development and Reproduction of an Organism](#)

[Grade 7 Unit 3 Inheritance and Variations of Traits](#)

[Grade 7 Unit 4 Evidence of Common Ancestry and Selection and Adaptation](#)

[Grade 7 Unit 5 Matter and Energy in Organisms and Ecosystems](#)

[Grade 7 Unit 6 Interdependent Relationships in an Ecosystem](#)

[Grade 7 Unit 7 Human Impacts on Earth Systems and Global Climate Change](#)



Berlin Borough School District
Regular Meeting of the Board of Education

17. Math Curriculum. Motion to approve the following Math Curriculum for Grades K-5:

[Kindergarten Unit 1 Position Words](#)

[Kindergarten Unit 2 Connecting Counting to Cardinality](#)

[Kindergarten Unit 3 Geometric Shapes](#)

[Kindergarten Unit 4 Counting, Addition and Subtraction](#)

[Kindergarten Unit 5 Place Value](#)

[Kindergarten Unit 6 Measurement](#)

[Grade 1 Unit 1 Add and Subtract within 10](#)

[Grade 1 Unit 2 Add and Subtract within 20](#)

[Grade 1 Unit 3 Place Value, Measurement & Shapes](#)

[Grade 1 Unit 4 Reason with Shapes and their Attributes](#)

[Grade 2 Unit 1 Add and Subtract within 100 and Understand Place Value to 1000](#)

[Grade 2 Unit 2 Place Value Strategies for Addition and Subtraction](#)

[Grade 2 Unit 3 Measurement](#)

[Grade 2 Unit 4 Reason with Shapes and Represent Data](#)

[Grade 3 Unit 1 Place Value, Addition and Multiplication](#)

[Grade 3 Unit 2 Modeling Multiplication and Division](#)

[Grade 3 Unit 3 Fractions as Numbers and Measurement](#)

[Grade 3 Unit 4 Representing Data , Geometry , Perimeter and Area](#)

[Grade 4 Unit 1: Place Value, Operations with Whole Numbers, & Multi-Digit Arithmetic](#)

[Grade 4 Unit 2: Fractions and Decimals](#)

[Grade 4 Unit 3: Geometry, Measurement, and Data](#)

[Grade 5 Unit 1 Understanding the Place Value System](#)

[Grade 5 Unit 2 Operations on Fractions](#)

[Grade 5 Unit 3: Understanding Volume, Coordinate Geometry and Classifying Figures](#)

18. Pre-Engineering Curriculum. Motion to approve the following Pre-Engineering Curriculum for Grades 6, 7 and 8:

[Grade 6 Project Lead The Way Energy and the Environment](#)

[Grade 7 Project Lead The Way Green Architecture Unit Outline](#)

[Grade 8 Project Lead The Way Automation and Robotics Unit Outline](#)

19. LAL Curriculum. Motion to approve the following LAL Curriculum for Grades K - 8:

[Kindergarten Unit 1](#)

[Kindergarten Unit 2](#)

[Kindergarten Unit 3](#)

[Kindergarten Unit 4/5](#)

[Grade 1 Unit 1 Communities](#)

[Grade 1 Unit 2 TeamWork](#)

[Grade 1 Unit 3 Changes](#)

[Grade 1 Unit 4 Treasures](#)



Berlin Borough School District
Regular Meeting of the Board of Education

[Grade 2 Unit 1 Exploration](#)

[Grade 2 Unit 2 Working Together](#)

[Grade 2 Unit 3 Creative Ideas](#)

[Grade 2 Unit 4 Our Changing World](#)

[Grade 3 Reading Unit 1 Building a Reading Life](#)

[Grade 3 Reading Unit 2 Reading to Learn - Grasping Main Ideas and Text Structure](#)

[Grade 3 Reading Unit 3 Character Studies](#)

[Grade 3 Reading Unit 4 Reading Clubs](#)

[Grade 4 Reading Unit 1 Interpreting Characters/The Heart of the Story](#)

[Grade 4 Reading Unit 2 Reading the Weather, Reading the World](#)

[Grade 4 Reading Unit 3 Reading History: The American Revolution](#)

[Grade 4 Reading Unit 4 Historical Fiction Clubs](#)

[Grade 4 Writing Unit 1 Narrative](#)

[Grade 4 Writing Unit 2 Opinion Essay](#)

[Grade 4 Writing Unit 3 Informational Essay](#)

[Grade 4 Writing Unit 4 Literature/Literary Essay \(Opinion Essay\)](#)

[Grade 5 Reading Unit 1 Interpreting Book Clubs-Analyzing Themes](#)

[Grade 5 Reading Unit 2 Tackling Complexity-Moving up Levels of Nonfiction](#)

[Grade 5 Reading Unit 3 Argument and Advocacy- Researching Debatable Issues](#)

[Grade 5 Writing Unit 1 Narrative Writing](#)

[Grade 5 Writing Unit 2 Lens of History Research Report](#)

[Grade 5 Writing Unit 3 Memoir](#)

[Grade 5 Writing Unit 4 Research Based Argument Essay](#)

[Grade 6 Unit 1 Survival](#)

[Grade 6 Unit 2 More Survival](#)

[Grade 6 Unit 3 Be The Change](#)

[Grade 6 Unit 4 Roll Of Thunder Hear My Cry](#)

[Grade 7 Unit 1 Life Lessons](#)

[Grade 7 Unit 2 Poetry In Motion](#)

[Grade 7 Unit 3 The Power Of Words](#)

[Grade 7 Unit 4 Show Us](#)

[Grade 8 Unit 1 Elements Of Fiction](#)

[Grade 8 Unit 2 The Collaboration Of Fiction And Fact](#)

[Grade 8 Unit 3 The Play's The Thing](#)

[Grade 8 Unit 4 Putting It All Together](#)



**Berlin Borough School District
Regular Meeting of the Board of Education**

F. Personnel

(Roll Call)

1. Personnel Report. Motion to approve the attached Personnel Report.
2. [Job Description](#). Motion to approve the PALS Manager Job Description, as attached.
3. [Revised Job Description](#). Motion to approve the revised Director of Instruction, Achievement, and Student Activities Job Description, as attached.

G. Public Participation – All Issues

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

III. NONPUBLIC EXECUTIVE SESSION

(Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, (08-17) Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for: Litigation; Personnel; Student Matters

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION

(Call Vote)

V. NEW BUSINESS

A. Request to Reschedule Meeting Date

1. Request from the Fashion Show Committee to reschedule the March 15, 2018 Board of Education meeting. Motion to approve the March 2018 Board of Education meeting to be held on _____.



**Berlin Borough School District
Regular Meeting of the Board of Education**

VI. OLD BUSINESS

VII. MEETING ADJOURNED

(Call Vote)

Next Meeting: September 14, 2017
Location: Media Center
Time: 7:00 p.m.