



**Berlin Borough School District
Regular Meeting of the Board of Education**

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

1. May 14, 2015 Regular Meeting and Executive Session

I. Correspondence

None

J. Facilities

(FYI)

1. Business Administrator’s Report: Frank Domin

2. Drills: June 1, 2015 Shelter in place (tier 2) at 9:50 a.m.
June 10, 2015 Fire Drill at 10:00 a.m.
May 26, 2015 Fire Drill at 1:45 p.m.
May 28, 2015 Evacuation at 1:45 p.m.

(Roll Call)

3. Fire Drill Report. Motion to accept the annual School Security Drill Form.

K. Finance: Mr. Frank Domin

(Roll Call)

1. Reconciliation Report.

 Ratify and affirm Reconciliation Report for April 30, 2015.

2. Report of the Board Secretary.

 Ratify and affirm Board Secretary Report for April 30, 2015.

3. Monthly Budgetary Certification.

 Motion to approve monthly budgetary certification.

a. Certification of Board Secretary

 Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of April 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.

b. Certification of Board of Education

 Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of April 30, 2015, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending May 31, 2015 as follows:

 Increased/Decreased state aid: (\$0.00)



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- 4. Transfers.
Motion to approve transfers for the month of April 30, 2015.
- 5. Cafeteria Report.
Ratify and affirm Cafeteria Report for April 30, 2015.
Ratify and affirm Cafeteria Report for May 31, 2015.
- 6. Approval of Bills.
Recommend bills to be paid as of June 18, 2015, in the amount of \$471,400.50.
- 7. Student Activity Report.
Motion to approve Student Activity Report for April 30, 2015.

- 8. Donations:
Motion to accept the following donations, as of N/A:

Donation	Group Offering	Amount/Value

- 9. Motion to approve the transportation of 1 Homeless student by T&L Transportation at \$50.00 per diem for 17 days. Total \$850.
- 10. Motion to approve the following Special Education ESY summer transportation with T&L Transportation for:
 - S-1 \$ 160.00 per diem = \$ 3,040.00
 - S-2 \$ 160.00 per diem = \$ 3,040.00
 - S-3 \$ 110.00 per diem = \$ 2,530.00
 - Total: \$ 8,610.00
- 11. Motion to approve the following Special Education ESY McKinney-Vento student Transportation with T&L Transportation for \$75.00 per diem = \$1,425.00.
- 12. Motion to approve 2 Special Education Bus Aides at \$13.00 per run, 2 for 2 runs per day, 1 for 1 for 1 run per day, for 19 days, at an approximate cost of \$ 1,235.00 (subject to change based on IEP and student needs.)
- 13. Motion to approve 1 Special Education Bus Aide at \$13.00 per run for 1 run per day for 19 days and 2 runs per day for 4 days, at an approximate cost of \$ 351.00 (subject to change based on IEP and student needs.)
- 13. Medical Benefit Renewals.
Motion to approve the medical benefit renewals for medical, prescription, and dental per quotes Received:
 - Aetna: 6.92%
 - Bolinger: 13.97%
 - Delta: 0%
- 14. End of Year Summer Bills. Motion to authorize the Business Administrator to make transfers and pay bills to close out the school year and to pay summer bills, in conjunction with the Finance committee. All interim authorizations will be formally confirmed at the August, 2015 Board of Education meeting.
- 15. Annual Transportation Approval with EHS and CCVTS. Motion to approve Eastern Regional School District and Camden County Vocational/Technical School District to provide transportation for high school age students.



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16. Annual Transportation Approval with OLMC. Motion to approve transporting Our Lady Of Mount Carmel students on the Berlin Community School's regular bus routes.
17. Student Athletic Fee. Motion to renew the student athletic fee program.
18. Grant Funded Positions. Motion to approve the following 2015-2016 grant-funded positions:

Denise Weintraut	20-231-100-101	\$ 46,539.
Reading Specialist-TBH	20-231-100-179	\$ 28,445.
Coleen Viereck & Tracy Kalberer	20-250-100-106	\$ 43,536.
Linda Jurski	20-251-100-106	\$ 8,602.
19. NCLB allocation and submission. Motion to accept allocation of \$82,078.00 from No Child Left Behind Act Consolidated formula subgrant and to authorize submission of the application for the 2014-2015 school year as follows:

Title I:	\$87,384.
Title IIA:	\$18,493.
Title III:	\$ 943.
20. IDEA allocation and submission . Motion to accept allocation of \$231,861.00 in IDEA funds and authorize submission of the application for the 2015-2016 school year for Pre-School at \$8,602. and Basic at \$214,455.
21. Business Administrator's Contract.
Motion to approve the Business Administrator's Contract for the period of July 1, 2015 through June 30, 2016, as reviewed and approved by the Executive County Superintendent of Schools.
22. Security Monitoring Contract.
Motion to approve the annual contract for building security central station monitoring with GCSI of Williamstown in an amount not to exceed \$600.00.
23. Lawn Fertilization.
Motion to approve the annual contract for lawn fertilization with Trugreen Chemlawn in an amount not to exceed \$1,000.00.
24. Honeywell Service Agreement.
Motion to renew the service agreement with Honeywell for semi-annual inspections, start-up, Preferred temperate and pneumatic control maintenance services – July 1, 2015 through June 30, 2016, in the amount of \$14,869.00.
25. Western Pest Control. Motion to approve the annual contract with Western Pest Control in an amount not to exceed \$1,200.00.
26. Fire Alarm Monitoring.
Motion to approve Siemen's Industry, Inc. Bronze Service Contract for fire alarms annual Monitoring (24/7) July 1, 2015 to June 30, 2016, in an amount not to exceed \$400.00.
27. Fire Alarm Service.
Motion to approve Siemen's Industry, Inc. Bronze Service Contract for fire alarms annual maintenance July 1, 2015 to June 30, 2016, in an amount not to exceed \$2,206.00.
28. Environmental Design Inc.
Motion to approve annual AHERA (asbestos) compliance services with Environmental Design Incorporated (annual and 6 month inspection reports) at \$1,300.00.
29. Professional Services Contracts. Motion to approve the following professional services contracts per RFP received:

Solicitor:	Schwartz, Simon, Edelstein & Celso:	\$5,750.00 Retainer
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30. Transfer of Current Year Surplus to Reserve.
Motion to approve Resolution #2, 6-15 to transfer current year anticipated surplus into a Capital Reserve and Maintenance Reserve up to the amounts as follows: Capital Reserve \$250,000., Maintenance Reserve \$50,000.



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31. Capital Lease – 300 Apple I Pad Air w/case

Motion to approve 3 year Capital Lease Purchase agreement with Apple Financial Services \$225,312.06
NJ State Contract No. is 70259

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

1. PARCC – Results in October
2. ACHEIVENJ - Close of year
3. Common Core Standards and New Jersey
4. Pension Reform

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers /
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update April 2015
NutriServe Food Service Update May 2015
Kindergarten Nutrition Education and Taste Testing

C. Superintendent’s Monthly Report

(Roll Call)

D. Policy

(Roll Call)

1. First Reading.

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing.

E. Administration

(Roll Call)

1. Interim Hiring Authorizations.
Motion to authorize the Superintendent to hire in the interim (no July meeting) in conjunction with the personnel committee. All interim authorizations will be formally confirmed at the August 2015 Board of Education Meeting.
2. Summer CER Camps. Motion to approve the summer CER Camps as attached.
3. Wellness Committee Summary Progress Report

F. Personnel

(Roll Call)

1. Personnel Report.
Motion to approve the attached Personnel Report.



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- 2. Schedule "B".
Motion to approve Schedule "B" appointments as attached.
- 3. Interim Superintendent.
Motion to approve Interim Superintendent's Contract as attached.
- 4. Interlocal Contracts.
Motion to approve the Interlocal Contracts, as attached:

Interim Superintendent	Learning Disabilities Teacher Consultant
Director of Technology	Business Administrator
Computer Support Technician	
- 5. ESY Substitutes. Motion to approve using the Berlin Borough School District Substitute Call list for purposes of summer ESY substitute staffing needs

G. Public Participation – All Issues

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

III. NONPUBLIC EXECUTIVE SESSION

(Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, (06-15) Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION

(Call Vote)

- A. The Berlin Borough Board of Education, on behalf of the students and community of the Borough of Berlin, expresses their thanks and gratitude to Mr. Tony Trongone, and wishes him well on his future endeavors!



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VI. NEW BUSINESS

- A. School Board Meetings. Motion to approve the 2015-2016 Schedule of Berlin Board of Education School Board Meetings, as attached.

VII. MEETING ADJOURNED

(Call Vote)

Next Meeting: August 20, 2015
Location: Media Center
Time: 7:00 p.m.