



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: October 15, 2015
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

- Students of the month:
Grade 5: Ryan Angelone
Grade 6: Luke Santangelo
Grade 7: Adam Swider
Grade 8: Robert Dwyer
- Student body representative: Shivam Patel

F. Presentations

- Itunes U: Deborah Ciala

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

- September 17, 2015 Regular Meeting and Executive Session



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I. Correspondence

J. Facilities

(FYI)

1. Business Administrator’s Report: Frank Domin
2. Drills: September 15th Fire Drill 9:05 am
September 18th Shelter In Place 9:07 am

K. Finance: Mr. Frank Domin

(Roll Call)

1. Reconciliation Report.
Ratify and affirm Reconciliation Report for N/A.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for N/A.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of August 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
 - b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of August 15, 2015, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending September 30, 2015 as follows:
Increased/Decreased state aid: (\$0.00)
4. Transfers.
Motion to approve transfers for the month of N/A.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for September 30, 2015.
6. Approval of Bills.
Recommend bills to be paid as of October 15, 2015, in the amount of \$306,837.22.
7. Student Activity Report.
Motion to approve Student Activity Report for N/A.
8. Donations:
Motion to accept the following donations, as of N/A:

Donation	Group Offering	Amount/Value



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9. Three Year Facility Plan. Motion to approve the Three Year Facility Plan and M-1 (attached).

- L. Appointment of Affirmative Action Officer: **(Roll Call)**
Consider a motion to appoint Frank Domin, Board Secretary/Business Administrator, of the Berlin Borough School District as the Affirmative Action Officer for the remainder of the 2015-2016 school year.

II. SUPERINTENDENT’S OFFICE: Mrs. Kristen Martello (Interim)

A. For Your Information

1. BCS Instrumental “Energy for the Arts” Grant
2. Achieve NJ
3. Administrative Positions
4. PARCC
5. Apple 1:1 Initiative
6. Courtesy Bussing
7. Playground

B. Administration **(Roll Call)**

1. Girls Soccer Schedule. Motion to approve the revised Girls’ Soccer Schedule, as attached.
2. QSAC Statement of Assurance. Motion to accept the attached QSAC SOA.

C. Program Reports **(Call Vote)**

1. Principal’s Report: Mr. Havers
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

D. Superintendent’s Monthly Report **(Roll Call)**

E. Policy **(Roll Call)**

1. First Reading.

Policy Second Reading/Public Hearing **(Roll Call)**

2. Second Reading/Public Hearing.
Policy 3322: Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
Policy 4322: Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
Policy 5330: Administration of Medication
Policy 5339: Screening for Dyslexia
Policy 8540: School Nutrition Programs
Policy 8550: Outstanding Food Service Charges
Policy 8820: Opening Exercises/Ceremonies

F. Personnel **(Roll Call)**



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- 1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Public Participation – All Issues (Call Vote)

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III. NONPUBLIC EXECUTIVE SESSION (Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, 10-15 Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, personnel, and negotiations.

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION (Call Vote)

VI. NEW BUSINESS

- 1. Appointment of Contract Negotiator. Motion to appoint _____ as negotiator at an amount not to exceed \$_____ per_____.
- 2. Approval of School Principal. Motion to approve _____ for the position of School Principal, at a salary of \$_____, effective January 1, 2016, as per attached contract.

VII. MEETING ADJOURNED (Call Vote)

Next Meeting: November 19, 2015
Location: Media Center
Time: 7:00 p.m.