



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** October 19, 2017  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

**The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the *Courier Post* and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.org](http://www.bcsberlin.org)), Borough Hall, and Channels 19 and 38.**

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

*A Student of the Month is an active listener and member of the community who continually strives for personal excellence and respects all staff, students, and community members by supporting the Six Pillars of Character. Students of the Month contribute to an overall positive school environment. Grade level teachers work together to nominate just one student from grades five through eight each month throughout the academic school year. Those selected as Student of the Month serve as role models to their peers and should be extremely proud of their efforts and recognition!*

- 1. Students of the month:**

|                |                         |
|----------------|-------------------------|
| <b>Grade 5</b> | <b>Sophia McIntyre</b>  |
| <b>Grade 6</b> | <b>Ariel Schwartz</b>   |
| <b>Grade 7</b> | <b>Cassandra Straub</b> |
| <b>Grade 8</b> | <b>Grace McFadden</b>   |
- 2. Superintendent's Award**                      **Vincent Certo (He will attend the November meeting)**
- 3. Student report – student body representative: Nick Vitale**

**F. Presentations**

- 1. N/A**



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- G. Public Participation – Agenda Items Only (Call Vote)  
This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.
- H. Approval of Minutes (Roll Call)  
1. [September 14, 2017 Regular Meeting and Executive Session](#)
- I. Correspondence  
1. Resignation Letter  
2. Berlin Borough Planning Board Notice  
3. Resident Correspondence 1  
4. Resident Correspondence 2  
5. Retirement Letter  
6. Maternity Leave Request  
7. Dental Health Awareness
- J. Facilities (FYI)  
1. [Business Administrator’s Report](#): Cande Kristoff  
2. Drills: Lockdown           September 7, 2017     9:00 am - 11:00 am  
          Fire Drill           September 15, 2017    10:00 am
- K. Finance: Cande Kristoff (Roll Call)  
1. Reconciliation Report. Ratify and affirm Reconciliation Report for month ending:  
[August 31, 2017](#)  
[July 31, 2017](#)  
2. [Report of the Board Secretary](#). Ratify and affirm Board Secretary Report for:  
[August 2017](#)  
[July 2017](#)  
[June 2017 End of Year](#)  
3. [Monthly Budgetary Certification](#). Motion to approve monthly budgetary certification.  
a. Certification of Board Secretary  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of September 30, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.  
b. Certification of Board of Education  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of July 31, 2017, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to



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meet the district's financial obligations for the remainder of the fiscal year.

- c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending September 30, 2017, as follows:

Increased/Decreased state aid: (\$0.00)

4. [Transfers](#). Motion to approve transfers for the month of August 31, 2017.
5. [Cafeteria Report](#). Ratify and affirm Cafeteria Report for period ending September 30, 2017. N/A
6. [Approval of Bills](#). Recommend bills to be paid as of July 1, 2017 - October 19, 2017, in the amount of \$1,572,408.59.
7. [Student Activity Report](#). Motion to approve Student Activity Report for the month of August 2017.
8. **Donations:**

| Donation   | Group Offering | Amount/Value |
|--|----------------|--------------|
| Items for Phase 2 of flexible seating  | BCSHA          | \$250        |
| Scrap book items for 2nd grade Author's Gathering and gift items for Mother's & Father's Day | BCSHA          | \$1,250      |
| Three 4-packs of color printer cartridges  | BCSHA          | \$250        |
| Items for students to celebrate Red Ribbon Week  | BCSHA          | \$215.50     |
| 2 color-laser printers and 8 ink cartridges for 8th grade students                           | BCSHA          | \$914        |
| Funds for an author's presentation of <u>The Boy Who Said No</u>                             | BCSHA          | \$300        |
| RHINOs skin foam ball pack which includes 24 balls and 2 storage bags                        | BCSHA          | \$365        |

9. [Revised Cooper Agreement](#). Motion to approved revised agreement from Cooper Health System for monthly writing consult time with teachers for the 2017-2018 school year, starting in September at 40 minutes each visit, as attached.
10. [Nursing Services Contract](#). Motion to approve 2017-2018 Nursing Services contract from Camden County Educational Services Commission, as attached.



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**II. SUPERINTENDENT'S OFFICE: Mrs. Kristen Martello**

- A. For Your Information** (FYI)
1. Tansboro Road Project
  2. Community Monthly Meeting Update
  3. Cheerleading
  4. Insight Update
  5. Fence Information
  6. Shed Necessity
  7. State Science Assessment
  8. #Future Ready
  9. Collaboration Time & Flex Options & Peer Observations
- B. Program Reports**
1. [Principal's Report](#): Dr. Ward Richards
  2. [Special Education Report](#): Mrs. Lindsay
  3. [Instruction, Achievement & Student Activities Report](#): Mrs. Groark
  4. [Health Office Report](#): Mrs. Monica Shallow
  5. [NutriServe Food Service Update](#): Mrs. Christina Weber
- C. Superintendent's Monthly Report** (Roll Call)
- D. Policy** (Roll Call)
1. **First Reading.**
    - [P2415.06](#) Unsafe School Choice Option
    - [P2422](#) Health and Physical Education
    - [P2423](#) Bilingual and ESL Education
    - [P2464](#) Gifted and Talented Students
    - [P2481](#) Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
    - [P2610](#) Educational Program Evaluation
    - [P2622](#) Student Assessment
    - [P8550](#) Unpaid Meal Charges/Outstanding Food Service
    - [P8600](#) Transportation
- Policy Second Reading/Public Hearing** (Roll Call)
2. **Second Reading/Public Hearing.**
    - [P2700](#) Services to Nonpublic School Students
    - [P7100](#) Long-Range Facilities Planning
    - [R7100](#) Long-Range Facilities Planning
    - [P7101](#) Educational Adequacy of Capital Projects
    - [R7101](#) Educational Adequacy of Capital Projects
    - [P7102](#) Site Selection and Acquisition
    - [R7102](#) Site Selection and Acquisition (New)



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- [P7130](#) School Closing
- [P7300](#) Disposition of Property
- [R7300.2](#) Disposition of Land
- [R7300.3](#) Disposition of Personal Property
- [R7300.4](#) Disposition of Federal Property

**Policy Abolishment/Public Hearing**

(Roll Call)

**3. Abolish.**

- [P2425](#) Physical Education  
Motion to abolish Policy 2425 Physical Education.
- [P3244](#) In Service Training  
Motion to abolish Policy 3244 In Service Training.
- [R3244](#) In Service Training  
Motion to abolish Regulation 3244 In Service Training.

**E. Administration**

(Roll Call)

1. [QSAC SOA](#). Motion to approve Resolution #1, 10-17 attesting to the accuracy of the 2017-2018 QSAC Statement of Assurance, as attached.
2. [Revised Field Hockey Schedule](#). Motion to approve Revised 2017 Field Hockey Schedule, as attached.
3. [CER Winter Classes](#). Motion to approve the Winter 2018 CER classes and clubs, as attached.
4. [Schools Health Insurance Fund Commissioner](#). Motion to approve Resolution #2 , 10-17 to appoint Cande Kristoff as the Fund Commissioner to the School's Health Insurance Fund.
5. [Boys' Basketball Schedule](#). Motion to approve 2017-2018 Boys' Basketball Schedule, as attached.
6. [Vocal/General Music and Musical Theatre Curriculum](#). Motion to approve Vocal/General Music Curriculum and Musical Theatre Curriculum, as attached.
7. [Instrumental Music Curriculum](#). Motion to approve Instrumental Music Curriculum, as attached.
8. [Comprehensive Guidance Program](#). Motion to approve School Counseling: Guidance Services and Program Manual, as attached.
9. [World Language Spanish Curriculum](#). Motion to approve World Language Spanish Curriculum, as attached.
10. Visual and Performing Arts Curriculum. Motion to approve Visual and Performing Arts Curriculum, as attached.
  - [Kindergarten](#): Portfolios
  - [Kindergarten](#): Piet Mondrian
  - [Kindergarten](#): Kandinsky
  
  - [Grade 1](#): Lines
  - [Grade 1](#): O'Keefe
  
  - [Grade 2](#): Matisse
  - [Grade 2](#): Warhol Self Portrait



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[Grade 3: Jasper Johns](#)

[Grade 3: Picasso](#)

[Grade 4: Keith Haring](#)

[Grade 4: Renoir Impressionism](#)

[Grade 5: Non-Objective Art](#)

[Grade 6: Ceramics](#)

[Grade 6: Contour Line](#)

[Grade 6: Elements of Art](#)

[Grade 7: Ceramics](#)

[Grade 8: Print](#)

[Grade 8: Chuck Close Self Portrait](#)

[Grade 8: Ceramics](#)

[Grade 8: Acrylic Painting](#)

[Grade 8: Space Pattern Movement](#)

[Grade 8: Cubism](#)

**11. Math Curriculum. Motion to approve Math Curriculum for Grades 6-8, as attached:**

[Grade 6 Unit 1](#) Numeration

[Grade 6 Unit 2](#) Variables, Expressions, and Properties

[Grade 6 Unit 3](#) Operations and Decimals

[Grade 6 Unit 4](#) Solving Equations

[Grade 6 Unit 5](#) Number and Fraction Concepts

[Grade 6 Unit 6](#) Decimals, Fractions, and Mixed Numbers

[Grade 6 Unit 7](#) Adding and Subtracting Fractions and Mixed Numbers

[Grade 6 Unit 8](#) Multiplying Fractions and Mixed Numbers

[Grade 6 Unit 9](#) Dividing Fractions and Mixed Numbers

[Grade 6 Unit 10](#) Integers

[Grade 6 Unit 11](#) Properties of Two-Dimensional Figures

[Grade 6 Unit 12](#) Ratios, Rates, and Proportions

[Grade 6 Unit 13](#) Solving Proportions

[Grade 6 Unit 14](#) Understanding Percent

[Grade 6 Unit 15](#) Equations and Graphs

[Grade 6 Unit 16](#) Perimeter and Area

[Grade 6 Unit 17](#) Measurement

[Grade 6 Unit 18](#) Volume and Surface Area

[Grade 6 Unit 19](#) Data and Graphs

[Grade 7 Unit 1](#) Integers and Rational Numbers

[Grade 7 Unit 2](#) Equations



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[Grade 7 Unit 3](#) Inequalities  
[Grade 7 Unit 4](#) Ratio, Rates, and Proportions  
[Grade 7 Unit 5](#) Percents  
[Grade 7 Unit 6](#) Geometry  
[Grade 7 Unit 7](#) Surface Area and Volume  
[Grade 7 Unit 8](#) Analyzing Data  
[Grade 7 Unit 9](#) Probability

[Grade 7 Academic Algebra Unit 1](#) Integers and Rational Numbers  
[Grade 7 Academic Algebra Unit 2](#) Foundations for Algebra  
[Grade 7 Academic Algebra Unit 3](#) Solving Equations  
[Grade 7 Academic Algebra Unit 4](#) Solving Inequalities  
[Grade 7 Academic Algebra Unit 5](#) Introduction to Functions  
[Grade 7 Academic Algebra Unit 6](#) Geometry  
[Grade 7 Academic Algebra Unit 7](#) Surface Area and Volume  
[Grade 7 Academic Algebra Unit 8](#) Analyzing Data  
[Grade 7 Academic Algebra Unit 9](#) Linear Equations

[Grade 8 Academic Algebra Unit 1](#) Integers and Rational Numbers  
[Grade 8 Academic Algebra Unit 2](#) Foundations for Algebra  
[Grade 8 Academic Algebra Unit 3](#) Solving Equations  
[Grade 8 Academic Algebra Unit 4](#) Solving Inequalities  
[Grade 8 Academic Algebra Unit 5](#) Introduction to Functions  
[Grade 8 Academic Algebra Unit 6](#) Real Numbers and the Coordinate Plane  
[Grade 8 Academic Algebra Unit 7](#) Exponents (Scientific Notation)  
[Grade 8 Academic Algebra Unit 8](#) Transformations  
[Grade 8 Academic Algebra Unit 9](#) Geometry and Measurement  
[Grade 8 Academic Algebra Unit 10](#) Data Analysis and Probability  
[Grade 8 Academic Algebra Unit 11](#) Linear Equations  
[Grade 8 Academic Algebra Unit 12](#) Systems of Linear Equations

[Grade 8 Enriched Algebra Unit 1](#) Foundations for Algebra  
[Grade 8 Enriched Algebra Unit 2](#) Solving Equations  
[Grade 8 Enriched Algebra Unit 3](#) Solving Inequalities  
[Grade 8 Enriched Algebra Unit 4](#) Introduction to Functions  
[Grade 8 Enriched Algebra Unit 5](#) Data Analysis and Probability  
[Grade 8 Enriched Algebra Unit 6](#) Linear Equations  
[Grade 8 Enriched Algebra Unit 7](#) Systems of Linear Equations  
[Grade 8 Enriched Algebra Unit 8](#) Exponents and Exponential Functions  
[Grade 8 Enriched Algebra Unit 9](#) Polynomials and Factoring  
[Grade 8 Enriched Algebra Unit 10](#) Quadratic Functions and Equations  
[Grade 8 Enriched Algebra Unit 11](#) Radical Expressions and Equations  
[Grade 8 Enriched Algebra Unit 12](#) Rational Expressions and Functions



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|  |                                       |
|--|---------------------------------------|
| <a href="#">Grade 8 Enriched Algebra Unit 13</a> | Real Numbers and the Coordinate Plane |
| <a href="#">Grade 8 Enriched Algebra Unit 14</a> | Exponents (Scientific Notation)       |
| <a href="#">Grade 8 Enriched Algebra Unit 15</a> | Transformations                       |
| <a href="#">Grade 8 Enriched Algebra Unit 16</a> | Geometry and Measurement              |

- F. Personnel (Roll Call)  
1. Personnel Report. Motion to approve the attached Personnel Report

- G. Public Participation – All Issues (Call Vote)  
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**III. NONPUBLIC EXECUTIVE SESSION (Call Vote)**  
In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**Resolution #3, 10-17 Non Public Executive Session**

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes: Attorney client privilege

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

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Secretary

**IV. RETURN TO PUBLIC SESSION (Call Vote)**





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**V. NEW BUSINESS**

- 1.
- 2.

**VI. OLD BUSINESS**

1. Appointment of Committee Chairs.

**VII. MEETING ADJOURNED**

**(Call Vote)**

**Next Meeting: November 16, 2017**  
**Location: Media Center**  
**Time: 7:00 p.m.**