



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: April 17, 2014
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. Students of the month:	Grade 5:	John Marella
	Grade 6:	Anna DeMasi
	Grade 7:	Noelle Bejsiuk
	Grade 8:	Jared Foti

2. Student report – student body representative:	Cade Williams
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F. Presentations

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

1. March 20, 2014 Regular Meeting and Executive Session



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I. Correspondence **(Call Vote)**

J. Facilities **(Call Vote)**

- 1. Business Administrator’s Report: Frank Domin

K. Finance: Mr. Frank Domin **(Roll Call)**

- 1. Reconciliation Report.
Ratify and affirm Reconciliation Report for February 28, 2014.
- 2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for February 28, 2014.
- 3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of February 28, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
 - b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of February 28, 2014, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending March 31, 2014 as follows:
Increased/Decreased state aid: (\$0.00)
- 4. Transfers.
Motion to approve transfers for the month of February 28, 2014.
- 5. Cafeteria Report.
Ratify and affirm Cafeteria Report for March 31, 2014.
- 6. Approval of Bills.
Recommend bills to be paid as of April 17, 2014, in the amount of \$294,804.48.
- 7. Student Activity Report.
Motion to approve Student Activity Report for February 28, 2014.
- 8. Donations:
Motion to accept the following donations, as of N/A:

Donation	Group Offering	Amount/Value



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II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

1. AchieveNJ Update
2. PARCC Update
3. Library Update
4. Preliminary MAP Results

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent’s Monthly Report

(Roll Call)

D. Policy

(Roll Call)

1. First Reading.

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing .

E. Administration

(Roll Call)

1. Girls Softball Schedule (updated with changes)

F. Personnel

(Roll Call)

1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Facilities

1. Drills: Active Shooter (Tier 3,) March 13, 2014 at 11:15 a.m.
Fire, March 21, 2014 at 2:00 p.m.
Shelter in Place Tier 3, April 7, 2014 at 9:10 a.m.

H. Public Participation – All Issues

(Call Vote)

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III. NONPUBLIC EXECUTIVE SESSION

(Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, 4-14 Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION

(Call Vote)

VI. NEW BUSINESS

VII. MEETING ADJOURNED

(Call Vote)

Next Meeting: May 15, 2014
Location: Media Center
Time: 7:00 p.m.