



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: February 20, 2014
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

- | | | |
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| 1. Students of the month | Grade 5: | Gina Bogardus |
| | Grade 6: | Brian Urbieta |
| | Grade 7: | Deja Hicks |
| | Grade 8: | Sophia Baldino |
| 2. Student report – student body representative: | | Taylor Arsenault |

F. Presentations

1. EVVRS - Mr. Trongone
2. Performance Report – Mr. Trongone

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.



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- H. Approval of Minutes** **(Roll Call)**
1. January 9, 2014 Regular Meeting and Executive Session
- I. Correspondence** **(Call Vote)**
1. Retirement – Mrs. Hall
2. Retirement – Mrs. McCarty
3. Musical Theater Festival
- J. Facilities** **(Call Vote)**
1. Business Administrator’s Report: Frank Domin
- K. Finance: Mr. Frank Domin** **(Roll Call)**
1. Reconciliation Report.
Ratify and affirm Treasurer’s Report for December 31, 2013.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for December 31, 2013.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of January 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of January 31, 2014, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending January 31, 2014 as follows:
Increased/Decreased state aid: (\$0.00)
4. Transfers.
Motion to approve transfers for the month of December 31, 2013.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for December 31, 2013.
6. Approval of Bills.
Recommend bills to be paid as of January 14, 2014, in the amount of \$144,062.88.
Recommend bills to be paid as of February 20, 2014, in the amount of \$273,036.51
7. Student Activity Report.
Motion to approve Student Activity Report for December 31, 2013.



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8. Donations:

Motion to accept the following donations, as of (N/A):

Donation	Group Offering	Amount/Value

9. Homeless Student Transportation. Motion to approve the transportation of 2 Homeless students by T&L Transportation at \$95.00 per diem for 94 days. Total \$8,930.00.

10. T&L Transportation Contract. Motion to approve the transportation contract with T&L Transportation at the 2014-15 State approved CPI of 1.69% for \$ 173,055.75.

Route 1A & 1B	\$ 34,611.14
Route 2A & 2B	34,611.14
Route 3A & 3B	34,611.14
Route 4A & 4B	34,611.14
Route 5A & 5B	34,611.14
	\$173,055.70

11. Sport Transportation. Motion to approve the following per run with T&L Transportation at the 2014-15 State approved CPI of 1.69%.

Sport Transportation	\$ 159.43
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12. Office Supply Bid. Motion to accept the Camden County Office supply Bid A41/2013, as attached.

13. School Insurance Group Safety Grant. To accept the 2014 New Jersey School Insurance Group Safety grant entitlement of \$4,593 and authorize the Business administrator to submit the grant application.

14. Crossing Guard Agreement. To approve the January 1, December 31, 2014 Interlocal Services Agreement for Crossing Guard at \$28.49 per diem with Berlin Borough (attached).

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

- a. AchieveNJ Update
- b. PARCC Update
- c. Snow Days
- d. Cafeteria – Cheese Sandwiches (Galloway Twp)
- e. Board Retreat
- f. Pasta For Pennies Fundraising

B. Program Reports

(Call Vote)

- 1. Elementary School Report: Mr. Havers
- 2. Special Education Report: Mrs. Hall
- 3. CER Report: Mrs. DiBella
- 4. Health Office Report: Mrs. Shallow
- 5. NutriServe Food Service Update December 2013
NutriServe Food Service Update January 2014

C. Superintendent’s Monthly Report

(Roll Call)



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D. Policy **(Roll Call)**

1. First Reading.

Policy Second Reading/Public Hearing **(Roll Call)**

2. Second Reading/Public Hearing .

E. Administration **(Roll Call)**

1. Motion to approve updated 2013-2014 Calendar (Due to Snow Days)
2. Motion to approve the 2013-2014 Nursing Services Plan.
3. Motion to approve job description for Computer Support Technician.

F. Personnel **(Roll Call)**

1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Facilities

1. Drills:

January 7, 2014	Lockout	9:02 a.m.
January 13, 2014	Fire	1:42 p.m.

H. Public Participation – All Issues **(Call Vote)**

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III. NONPUBLIC EXECUTIVE SESSION **(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

IV. RETURN TO PUBLIC SESSION **(Call Vote)**

VI. NEW BUSINESS

VII. MEETING ADJOURNED **(Call Vote)**

Next Meeting: March 20, 2014
Location: Media Center
Time: 7:00 p.m.