



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** February 18, 2016  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

*A Student of the Month is an active listener and member of the community who continually strives for personal excellence and respects all staff, students, and community members by supporting the Six Pillars of Character. Students of the Month contribute to an overall positive school environment. Grade level teachers work together to nomination just one student from grades five through eight each month throughout the academic school year. Those selected as Student of the Month serve as role models to their peers and should be extremely proud of their efforts and recognition!*

- |  |                |                           |
|--|----------------|---------------------------|
| 1. Students of the month: November 2015: | Grade 8:       | Benjamin Schwartz         |
|  | Grade 7:       | Hannah Kates              |
|  | Grade 6:       | Grace McFadden            |
|  | December 2015: | Grade 7: Juliana Ferri    |
|  | Grade 6:       | Areebah Jafri             |
|  | January 2016:  | Grade 7: Lauren Baldasaro |
|  | Grade 6:       | Isabella Bianco           |

2. Student report – student body representative: Michael Scheunemann



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**F. Presentations**

1. Pasta for Pennies Collection: Jen Basner and Susanne Ruhf

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

**H. Approval of Minutes**

**(Roll Call)**

1. January 7, 2016 Reorganization, Regular Meeting, and Executive Session

**I. Correspondence**

**J. Facilities**

**(FYI)**

1. Business Administrator’s Report: Frank Domin
2. Drills: February 2, 2016; 1:30 p.m.: Fire  
February 8, 2016; 1:40 p.m.: Lockout - Tier I  
January 6, 2016; 10:55 a.m.: Lockdown - Active Shooter  
January 7, 2016; 1:40 p.m.: Fire Drill

**K. Finance: Mr. Frank Domin**

**(Roll Call)**

1. Reconciliation Report.  
Ratify and affirm Reconciliation Report for November 30, 2015.
2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for November 30, 2015.
3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
  - a. **Certification of Board Secretary**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of November 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
  - b. **Certification of Board of Education**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of November 30, 2015, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending December, 2015 as follows:  
Increased/Decreased state aid: (\$0.00)





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1. First Reading.

**Policy Second Reading/Public Hearing**

**(Roll Call)**

2. Second Reading/Public Hearing.

3. **Board of Education Code of Ethics.**

Motion to adopt the Berlin Borough Board of Education Code of Ethics.

**E. Administration**

**(Roll Call)**

1. Head Start Memorandum of Agreement. Motion to approve the Head Start Memorandum of Agreement, as attached.

2. Boys 2016 Baseball Schedule

3. Girls 2016 Softball Schedule

4. Boys Basketball Playoff Schedule

5. Girls Basketball Playoff Schedule

6. Curriculum. Motion to approve the following grades 6, 7, and 8 Social Studies Curriculum:

Grade 6, Unit 1	Grade 7, Unit 1	Grade 8, Unit 1
Grade 6, Unit 2	Grade 7, Unit 2	Grade 8, Unit 2
Grade 6, Unit 3	Grade 7, Unit 3	Grade 8, Unit 3
Grade 6, Unit 4	Grade 7, Unit 4	Grade 8, Unit 4
Grade 6, Unit 5	Grade 7, Unit 5	Grade 8, Unit 5
Grade 6, Unit 6		Grade 8, Unit 6
Grade 6, Unit 7		

7. Police Department Camera Access. Motion to grant the Berlin Borough Police Department access to the school security camera system for emergency purposes.

8. Nursing Services Plan. Motion to approve the 2015-2016 Nursing Services Plan

**F. Personnel**

**(Roll Call)**

1. Personnel Report.

Motion to approve the attached Personnel Report.

**H. Public Participation – All Issues**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

**I. Board Candidacy Interviews**

1. Shannon Viereck
2. David Cunningham
3. Kristen Braidwood
4. Lisa Asare
5. Kelli Panter

**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**



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In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**Resolution #1, (02-16) Non Public Executive Session**

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

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Secretary

**IV. RETURN TO PUBLIC SESSION (Call Vote)**

**VI. NEW BUSINESS**

- 1. Motion to appoint Board Member. Motion to appoint \_\_\_\_\_ as a new Berlin Borough School District Board Member, effective February 18, 2016.

**VII. MEETING ADJOURNED (Call Vote)**

Next Meeting: March 17, 2016  
Location: Media Center  
Time: 7:00 p.m.