



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: November 19, 2015
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. October 2015 Students of the month:	Grade 8:	Shane Gallagher
	Grade 7:	Daniel Francesconi
	Grade 6:	Chukwuemeka Ugorji
	Grade 5:	Joseph Scocca

2. Student report – student body representative: Angelina Cavallaro

F. Presentations

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

1. October 15, 2015 Regular Meeting and Executive Session



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I. Correspondence

1. County Office of Education letter of approval for Superintendent's Contract.

J. Facilities

(FYI)

1. Business Administrator's Report: Frank Domin
2. Drills: Active Shooter: October 5, 2015 at 1:51 p.m.
Fire: October 23, 2015 at 1:58 p.m.
Fire: November 4, 2015 at 10:55 a.m.
Bomb Threat: November 16, 2015 at 9:55 a.m.

K. Finance: Mr. Frank Domin

(Roll Call)

1. Reconciliation Report.
Ratify and affirm Reconciliation Report for September 30, 2015.
Ratify and affirm Reconciliation Report for August 31, 2015.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for September 30, 2015.
Ratify and affirm Board Secretary Report for August 31, 2015.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of September 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
 - b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of September 30, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending October 2015 as follows:
Increased/Decreased state aid: (\$0.00)
4. Transfers.
Motion to approve transfers for the month of August 31, 2015.
Motion to approve transfers for the month of September 30, 2015.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for October 31, 2015.
6. Approval of Bills.
Recommend bills to be paid as of November 19, 2015, in the amount of \$513,984.65.
7. Student Activity Report.
Motion to approve Student Activity Report for September 30, 2015.



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8. Donations:

Motion to accept the following donations, as of (N/A):

Donation	Group Offering	Amount/Value

9. Budget Calendar. Motion to accept the 2015-2016 budget calendar.

II. SUPERINTENDENT’S OFFICE: Mrs. Kristen Martello (Interim)

A. For Your Information

1. PARCC Update
2. Apple 1:1 Initiative
3. Steered Straight
4. Acts of Kindness
5. Coat Drive

B. Program Reports

(Call Vote)

1. Principal’s Report: (N/A)
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent’s Monthly Report

(Roll Call)

D. Policy

(Roll Call)

1. First Reading.

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing.

E. Administration

(Roll Call)

1. Interim Hiring Authorizations. Motion to authorize the Superintendent to hire in the interim (no December meeting,) in conjunction with the personnel committee. All interim authorizations will be formally confirmed at the January Board of Education meeting.
2. PLC Handbook. Motion to approve the PLC Handbook, as attached.
3. PLC Guidelines. Motion to approve the PLC Guidelines, as attached.



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4. Superintendent Goals. Motion to approve and accept the Interim Superintendent Goals.
5. School Goals. Motion to approve the School Goals, as attached.
6. Wrestling Schedule. Motion to approve the 2015 winter Wrestling schedule.
7. Gibbsboro Student Wrestlers. Motion to approve allowing Gibbsboro students to participate in the BCS Wrestling program.

F. Personnel

(Roll Call)

1. Personnel Report.
Motion to approve the attached Personnel Report.
2. Motion to approve Superintendent’s Contract, as attached.
3. Motion to approve the Assistant Principal Contract, as attached.

H. Public Participation – All Issues

(Call Vote)

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III. NONPUBLIC EXECUTIVE SESSION

(Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, (11-15) Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and/or negotiations,

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION

(Call Vote)

VI. NEW BUSINESS



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VII. MEETING ADJOURNED

(Call Vote)

Next Meeting: January 14, 2016
Location: Media Center
Time: 6:30 p.m. (Reorganization)
7:00 p.m. (Regular)