



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: October 17, 2013
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. Students of the month:

Grade 5:	Lauren Zubrzycki
Grade 6:	Jillian Miller
Grade 7:	Isabel Rinaldi
Grade 8:	Alexsis Rubio

2. Student report – student body representative: Francesca Ferri

F. Presentations

1. Testing Report – Mr. Havers

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.



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H. Approval of Minutes **(Roll Call)**
1. September 18, 2013 Regular Meeting and Executive Session

I. Correspondence **(Call Vote)**

J. Facilities **(Call Vote)**
1. Business Administrator’s Report: Frank Domin

K. Finance: Mr. Frank Domin **(Roll Call)**

1. Reconciliation Report.
Ratify and affirm Reconciliation (formerly “Treasurer’s” Report for August 30, 2013).
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for August 30, 2013.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of August 30, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
 - b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of August 30, 2013, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending September 30, 2013 as follows:
Increased/Decreased state aid: (\$0.00)
4. Transfers.
Motion to approve transfers for the month of August 30, 2013.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for September 30, 2013.
6. Approval of Bills.
Recommend bills to be paid as of October 17, 2013, in the amount of \$246,014.84.
7. Student Activity Report.
Motion to approve Student Activity Report for August 30, 2013.
8. Donations:
Motion to accept the following donations, as of September 30, 2013:

Donation	Group Offering	Amount/Value



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9. Homeless Transportation.
Motion to approve the transportation of Homeless student by T&L Transportation at \$100.00 per diem for 159 days. Total \$15,900.00.
10. SEMI Waiver Request.
Motion to authorize the Business Administrator to request a waiver to opt out of the SEMI (Special Education Medicaid Initiative,) due to the low Medicaid enrollment, in accordance with 6A:34A-5.3.
11. Maintenance Budget.
Motion to approve the Annual Required Maintenance Budget, Form 1, as attached.
12. 3-Year Comprehensive Maintenance Plan.
Motion to accept the 3-Year Comprehensive Maintenance Plan, as attached.

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

1. AchieveNJ
2. School Security Drills
3. Technology in Classrooms
4. Annual Measureable Objectives

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

B. Superintendent’s Monthly Report

(Roll Call)

Reversal of HIB.

D. Policy

(Roll Call)

1. First Reading.

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing.
 - P1240 Evaluation of Superintendent
 - P3221 Evaluation of Teaching Staff Members
 - P3224 Evaluation of Principals Asst Principals and Vice Principals
 - P3144.3 Suspension Upon Certification of Tenure Charge
 - P3144.12 Certification of Tenure Charges Inefficiency
 - P3372 Teaching Staff member Tenure Acquisition
 - P3373 Tenure Upon Transfer or Promotion
 - P3374 Tenure Upon Transfer to an Underperforming School
 - P4124 Employment Contract
 - P5512 Harassment, Intimidation and Bullying



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E. Administration (Roll Call)

1. Southern New Jersey Perinatal Cooperative.
Motion to accept shared services agreement between the southern New Jersey Perinatal Cooperative and the Berlin Borough Board of Education.

F. Personnel (Roll Call)

1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Facilities

1. Drills:

Lockdown:	September 13, 2013; 9:10 am
Fire:	September 18, 2013; 9:12 am
Lockdown Tier III:	October 10, 2013; 1:50 pm

H. Public Participation – All Issues (Call Vote)

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III. NONPUBLIC EXECUTIVE SESSION (Call Vote)

**III. Resolution #1, 9-2013 Non Public Executive Session
(Call Vote)**

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes, and

BE IT FURTHER RESOLVED;to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION (Call Vote)

VI. NEW BUSINESS

VII. MEETING ADJOURNED (Call Vote)

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| Next Meeting: | November 21, 2013 |
| Location: | Media Center |
| Time: | 7:00 p.m. |