



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: September 18, 2013
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

- | | |
|--|----------------------------|
| 1. 2013 BCS Championship Baseball Team: | Mr. Brent Woods, Presenter |
| 2. Students of the month | (N/A) |
| 3. Student report – student body representative: | Kofi Asare |

F. Presentations

- | | |
|-----------------------------------|------------------|
| 1. EVVRS, HIB-ITP and ABR: | Kristen Martello |
| 2. ELA Update – BCS Expectations: | Maureen DiBella |

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

1. August 22, 2013 Regular Meeting and Executive Session

I. Correspondence

(Call Vote)



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J. Facilities

(Call Vote)

- 1. Business Administrator’s Report: Frank Domin

K. Finance: Mr. Frank Domin

(Roll Call)

- 1. Treasurer’s Report.
Ratify and affirm Treasurer’s Report for N/A.
- 2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for N/A.
- 3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of August 31, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
 - b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of August 31, 2013, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending September 30, 2013 as follows:
Increased/Decreased state aid: (\$0.00)
- 4. Transfers.
Motion to approve transfers for the month of N/A.
- 5. Cafeteria Report.
Ratify and affirm Cafeteria Report for N/A.
- 6. Approval of Bills.
Recommend bills to be paid as of September 18, 2013 in the amount of \$347,652.76.
- 7. Student Activity Report.
Motion to approve Student Activity Report for N/A.
- 8. Donations:
Motion to accept the following donations, as of August 31, 2013:

Donation	Group Offering	Amount/Value

- 9. NJ School Boards Annual Convention.
Motion to approve Board Member attendance and travel to the NJ School Boards annual convention in Atlantic City.



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10. Non-Public Textbook Funds.
Motion to approve Non-Public Textbook Funds in the amount of \$14,590.00.
11. Non-Public Nursing Aid.
Motion to approve Non-Public Nursing Aid in the amount of \$20,535.00.
12. Non-Public Technology Aid.
Motion to approve Non-Public Technology Aid in the amount of \$5,320.00.
13. Motion to approve Board Designee. In accordance with NJSA 18A: 17-9 to appoint Kim Banks
As the Board Designee to prepare the monthly reconciliation of bank account statements and as
Signatory on such reports (monthly Treasurer's Report).

II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone

A. For Your Information

1. NJASK Data
2. AchieveNJ - New Teacher Evaluation Update
3. Performance Plus
4. Technology in Classrooms
5. **NJAC 6A:9-9.1 (a) 1i Elementary School Teacher** – the Department of Education has amended the authorization for Elementary School Teacher to now include grades kindergarten through grade six. The Department also amends the authorization elementary school teacher to allow current holders of the elementary school teacher K-5 endorsement to teach in grades kindergarten through grade six.
6. Annual Fashion Show: March 13, 2014.
7. **Harassment, Intimidation, and Bullying Reports.** *N.J.S.A. 18A:37-15b(6)e* requires Boards of Education (BOE) to issue a decision, in writing, to affirm, reject or modify the chief school administrator's (CSA) decision on each reported incident of HIB. The BOE is not permitted to hear only cases found to be HIB as a result of an investigation. The CSA must report to the BOE and the BOE must make a decision on the CSA's report of each reported HIB incident, irrespective of the findings from an HIB investigation.
8. School Security

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
 - A. Instructional Supports and Scaffolds Project
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent's Monthly Report

(Roll Call)



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D. Policy

(Roll Call)

1. First Reading.

- P1240 Evaluation of Superintendent
- P3221 Evaluation of Teaching Staff Members
- P3224 Evaluation of Principals Asst Principals and Vice Principals
- P3144.3 Suspension Upon Certification of Tenure Charge
- P3144.12 Certification of Tenure Charges Inefficiency
- P3372 Teaching Staff member Tenure Acquisition
- P3373 Tenure Upon Transfer or Promotion
- P3374 Tenure Upon Transfer to an Underperforming School
- P4124 Employment Contract
- P5512 Harassment, Intimidation and Bullying

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing.

- P 2362 Privacy Policy concerning use of Biometric Fingertip Identification

E. Administration

(Roll Call)

1. NJQSAC Statement of Assurance (SOA) Resolution - WHEREAS, as September 18, 2013, the Berlin Borough Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements; WHEREAS, that the Board of Education hereby affirms the accuracy of the School District's Statement of Assurance as of September 18, 2013, NOW, HEREOF, BE IT RESOLVED, that the Board of Education hereby affirms the accuracy of the revised School District's Statement of Assurance.

F. Personnel

(Roll Call)

1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Facilities

1. Drills:
Lockdown, September 13, 2013, 9:10 a.m.

H. Public Participation – All Issues

(Call Vote)

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III. Resolution #1, 9-2013 Non Public Executive Session (Call Vote)

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes, and

BE IT FURTHER RESOLVED;to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION (Call Vote)

VI. NEW BUSINESS

VII. MEETING ADJOURNED (Call Vote)

Next Meeting: October 17, 2013

Location: Media Center

Time: 7:00 p.m.