



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: August 7, 2014
Time: 6:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

SPECIAL MEETING AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. Students of the month
2. Student report – student body representative:

F. Presentations

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

1. June 19, 2014 Regular Meeting and Executive Session

I. Correspondence

(Call Vote)

1. J. Walker
2. L. Gatton
3. D. Chuppe



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J. Facilities

(Call Vote)

K. Finance: Mr. Frank Domin

(Roll Call)

1. Treasurer’s Report.

Ratify and affirm Reconciliation Report for June 30, 2014.

2. Report of the Board Secretary.

Ratify and affirm Board Secretary Report for June 30, 2014.

3. Monthly Budgetary Certification.

Motion to approve monthly budgetary certification.

a. **Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of June 30, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.

b. **Certification of Board of Education**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of June 30, 2014, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending June 30, 2014 as follows:

Increased/Decreased state aid: (\$0.00)

4. Transfers.

Motion to approve transfers for the month of June 30, 2014.

5. Cafeteria Report.

Ratify and affirm Cafeteria Report for June 30, 2014.

6. Approval of Bills.

Recommend bills to be paid as of June 30, 2014, in the amount of \$124,248.97.

Recommend bills to be paid as of June 30, 2014, in the amount of \$46,804.12.

Recommend bills to be paid as of July 23, 2014, in the amount of \$203,710.33.

7. Student Activity Report.

Motion to approve Student Activity Report for June 30, 2014.

8. Donations:

Motion to accept the following donations, as of N/A:

Donation	Group Offering	Amount/Value

9. FY 2014-15 Non-Public IDEA service contract. Motion to approve the FY 2014-2015 Non-Public IDEA Service Contract with Camden County Educational Services Commission as attached.



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10. Summer Work Contracts. Motion to approve the 2014 Summer Work Contracts per quotes received:

- A. McFerren Brothers Landscaping: \$570.00
Grass cutting, edging, and weeding: Three times per month as needed.
- B. Garden State Paving Company: \$12,900.00 (Parks Grant)
560 x 5 foot walking track, plus repairs
- C. Virco Ceiling tiles: \$5699.58
Library (\$2,911.74)
Three Classrooms (\$2787.84)
- D. Pape Custom Cabinets: \$3,000.00
Classroom cubbies 4th grade

The following are non-budget costs charged to; Camden County Park Grant/Home School/8th grade gift/fund raising:

- E. BCI Burke: \$6,033.53 State Contract # A 59065
3 bays of swings, borders, ramp
- F. Ben Shaffer & Associates, Inc.: \$7,203.71 71 State Contract # A59054
Materials for installation of swings, drainage & wood carpet
- G. Corby Associates, Inc. : \$5,048
Installation of swings, drainage, wood carpet, borders and ramps.

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

B. Program Reports **(Call Vote)**

C. Superintendent’s Monthly Report **(Roll Call)**

D. Policy **(Roll Call)**

1. First Reading

- P2481: Home or OOS Instruction for Gen Ed Student Reasons Other Than a Temp or Chronic Health Condition (M) (Revised (2))
- P3283: Electronic Communications Between Teaching Staff Members and Students
- P4283: Electronic Communications Between Support Staff Members and Students (M) (New)
- P5200: Attendance (M) (Revised)
- P5610: Suspension (M) (Revised)
- P5611: Removal of Students for Firearms Offenses (M) (Revised)
- P5612: Assaults on District Board of Education Members or Employees (M) (Revised)
- P5613: Removal of Students for Assaults with Weapons Offenses (M) (New)
- P5620: Expulsion (Revised)
- P8462: Reporting Potentially Missing or Abused Children (M) (Revised)
- P2412: Home Instruction due to Health Condition
- P2417: Student Intervention and Referral Services (M) (Revised)



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Policy Second Reading/Public Hearing (Roll Call)

2. Second Reading/Public Hearing .

E. Administration (Roll Call)

1. Job Description. Motion to approve the Cafeteria/Lunchroom-Playground Aide Job Description, as attached.

F. Personnel (Roll Call)

- 1. Personnel Report.
Motion to approve the attached Personnel Report.
- 2. Business Administrator Contract. Motion to approve the Berlin Borough Business Administrator Contract per County Office approval.

G. Facilities

H. Public Participation – All Issues (Call Vote)

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III. NONPUBLIC EXECUTIVE SESSION (Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to personnel. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, 08-14 Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes of personnel matters.

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary



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IV. RETURN TO PUBLIC SESSION (Call Vote)

VI. NEW BUSINESS

VII. MEETING ADJOURNED (Call Vote)

Next Meeting: August 21, 2014

Location: Media Center

Time: 7:00 p.m.