



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: January 8, 2015
Time: Reorganization 6:30 p.m.
Regular Meeting 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Election Results - 3 Year Term

1. Fran Viscome: 1,059
2. Kristine Height: 1,052
3. Karen Costanzo: 13 (Write-in)

E. Oaths of Office to new members

F. Roll call

G. Nominations for President (Roll Call)

H. Motion to close nominations for President. (Roll Call)

I. Nominations for Vice-President (Roll Call)

J. Motion to close nominations. (Roll Call)

K. Motion to move into regular meeting. (Call Vote)



**Berlin Borough School District
Regular Meeting of the Board of Education**

L. Student Recognition

1. Students of the month:
Kelsey Juliano, Grade 5
Caden Haldeman, Grade 6
Angelina Caballaro, Grade 7
Jason Alexander, Grade 8
2. Student report – student body representative: Deklin Parker

M. Presentations:

1. Nancy Norton (*Chicken Soup for the Soul*)
2. Maureen DiBella, Writing Celebrations

N. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

O. Approval of Minutes

(Roll Call)

1. November 20, 2014 Regular Meeting and Executive Session

P. Correspondence

(Call Vote)

1. Susan G. Komen Foundation

Q. Facilities

(Call Vote)

1. Business Administrator’s Report: Frank Domin

R. Finance: Mr. Frank Domin

(Roll Call)

1. Reconciliation Report.
Ratify and affirm Reconciliation Report for October 31, 2014.
Ratify and affirm Reconciliation Report for November 30, 2014.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for October 31, 2014.
Ratify and affirm Board Secretary Report for November 30, 2014
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of December 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
 - b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of December 31, 2014, and after review of the Secretary’s Monthly Financial Report



**Berlin Borough School District
Regular Meeting of the Board of Education**

and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending January 31, 2015 as follows:

Increased/Decreased state aid: (\$0.00)

4. Transfers.

Motion to approve transfers for the month of October 31, 2014.

Motion to approve transfers for the month of November 30, 2014.

5. Cafeteria Report.

Ratify and affirm Cafeteria Report for November 30, 2014.

Ratify and affirm Cafeteria Report for December 31, 2014.

6. Approval of Bills.

Recommend bills to be paid as of December 17, 2014, in the amount of \$218,808,74.

7. Student Activity Report.

Motion to approve Student Activity Report for October 31, 2014.

Motion to approve Student Activity Report for November 30, 2014.

8. Donations:

Motion to accept the following donations:

Donation	Group Offering	Amount/Value

- 9. Gas Supply Consortium Bid. Motion to memorialize consortium bid gas supply service agreement between participating member of the Alliance for Competitive Energy Services (ACES) – Berlin Borough Board of Education and Direct Energy Business Marketing, LLC; dba Direct Energy Business (21 Months,) March 15, 2015 through November, 2016.

- 10. McKinney-Vento Tuition Contracts. Motion to approve the following McKinney-Vento student tuition contracts:

Waterford Township: \$14,533.00

Berkeley Township: \$17,404.00

11. Jointure Transportation Agreement.

Motion to approve 2014-2015 Jointure Transportation Agreement with Waterford Township School District in the amount of \$1,180.65 (DCP & P Student).

- 12. Rich Fire Protection Inspection. Motion to approve Annual Agreement of \$585 between the Berlin Borough School District and Rich Fire Protection, and individual extinguisher replacements per proposals received. This is a new company that came in at half of the previous vendor.

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

- 1. Kindergarten Registration (February 4-5, 2015)
- 2. ACHIEVENJ Update
- 3. iPad 1:1 update
- 4. Winter CER Classes



**Berlin Borough School District
Regular Meeting of the Board of Education**

B. Program Reports **(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report November 2014: Mrs. Shallow
Health Office Report December 2014: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent's Monthly Report **(Roll Call)**

D. Policy **(Roll Call)**

1. First Reading.

Policy Second Reading/Public Hearing **(Roll Call)**

2. Second Reading/Public Hearing.

E. Administration **(Roll Call)**

1. ABR Grade Report
2. NJQSAC Request for Waiver: Equivalency Application
 Memo From Assistant Commissioner
 QSAC Results
 QSAC Waiver Request (Letter to EC Superintendent)
3. Fire Drill Report

F. Personnel **(Roll Call)**

1. Personnel Report.
 Motion to approve the attached Personnel Report.

G. Facilities

1. Drills: Lockdown: 12/08/2014; 1:52 p.m.

H. Public Participation – All Issues **(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

III. NONPUBLIC EXECUTIVE SESSION **(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.



**Berlin Borough School District
Regular Meeting of the Board of Education**

Resolution #1, (01-15) Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION (Call Vote)

VI. NEW BUSINESS (Roll Call)

APPROVAL OF RESOLUTION FOR NJDOE EQUIVALENCY APPLICATION

WHEREAS, N.J.A.C. 6A:5-1.1 et seq. provides for regulatory flexibility by permitting school districts to apply to the New Jersey Department of Education for a grant of waiver or equivalency to specific rules in order to foster provision of effective and efficient educational programs; and

WHEREAS, the New Jersey State Board of Education deems it in the best interest of the Berlin Borough School District to apply for an equivalency to certain New Jersey Quality Single Accountability Continuum district improvement plan (“QSAC”) requirements of N.J.A.C.6A:30-3.1(a)-(d) and N.J.A.C. 6A:30-3.2 in order to free up time and resources of its Administration which could be better devoted to the provision of effective and efficient educational programs; and

WHEREAS, the Berlin Borough School District has been identified as a high performing district in accordance with the criteria established by the New Jersey Department of Education, and is therefore eligible to apply for such an equivalency; and

WHEREAS, the Berlin Borough School District will continue to submit an annual QSAC Statement of Assurance which reflects the District’s status in each of the five component areas evaluated; and

WHEREAS, the Berlin Borough School District has a QSAC committee comprised of members of the Board of Education, school administration and the Berlin Borough Education Association; and

WHEREAS, the Statement of Assurance has been reviewed with the QSAC committee and members of the Berlin Borough Board of Education in open meetings, offering opportunities for public input and comment;

NOW THEREFORE BE IT RESOLVED, the Berlin Borough Board of Education approves the Application for Equivalency as presented by the Superintendent for relief from the QSAC requirements of completion of the District Performance Review and undergoing QSAC monitoring, and authorizes and directs it’s Superintendent to execute and file the Application with the Department of Education.



**Berlin Borough School District
Regular Meeting of the Board of Education**

VII. MEETING ADJOURNED

(Call Vote)

Next Meeting: February 19, 2015
Location: Media Center
Time: 7:00 p.m.