



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** January 9, 2014  
**Time:** 6:30 p.m. Reorganization  
7:00 p.m. Regular Meeting  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Election Results - 3 Year Term**

- |                    |     |
|--------------------|-----|
| 1. Dennis Quinn:   | 832 |
| 2. Susan Bobb      | 805 |
| 3. Rebecca Holland | 703 |

**Election Results - 1 Year Term**

- |                   |      |
|-------------------|------|
| 1. Karen Costanzo | 1076 |
|-------------------|------|

**E. Oaths of Office to new members**

**F. Roll call**

**G. Nominations for President**

**(Roll Call)**

**H. Motion to close nominations for President.**

**(Roll Call)**

**I. Nominations for Vice-President**

**(Roll Call)**

**J. Motion to close nominations.**

**(Roll Call)**



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**K. Motion to move into regular meeting. (Call Vote)**

**E. Student Recognition**

1. Students of the month (November 2013):	Grade 5:	Nina Le
	Grade 6:	Benjamin Schwartz
	Grade 7:	Emily Carey
	Grade 8:	Amanda Spratt

Students of the month (December 2013):	Grade 5:	Sandra Garneau
	Grade 6:	Amanda Middleman
	Grade 7:	Christopher Scott
	Grade 8:	Jack Herman

2. Student report – student body representative: N/A

**F. Presentations**

1. Pre-Engineering Pick and Place Robot:	Nicholas Louis McAlpin Tyler Daulton Morgan Dhruvin Upendrakumar Patel Joshua Steven Roach
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2. CER Update	Maureen DiBella
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**G. Public Participation – Agenda Items Only (Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

**H. Approval of Minutes (Roll Call)**

1. November 21, 2013 Regular Meeting and Executive Session

**I. Correspondence (Call Vote)**

A. Judy Buchheim  
B. Shelly Danser  
C. Kathy Wilson

**J. Facilities (Call Vote)**

1. Business Administrator’s Report: Frank Domin  
2. ACES (Alliance for Competitive Energy Services) Update  
3. Safety Award



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**K. Finance: Mr. Frank Domin**

**(Roll Call)**

1. Reconciliation Report.  
Ratify and affirm Reconciliation Report for November 30, 2013.
2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for November 30, 2013.
3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
  - a. **Certification of Board Secretary**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of November 30, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
  - b. **Certification of Board of Education**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of November 30, 2013, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending December 31, 2013, as follows:  
Increased/Decreased state aid:       (\$0.00)
4. Transfers.  
Motion to approve transfers for the month of November 30, 2013.
5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for November 30, 2013.
6. Approval of Bills.  
Recommend bills to be paid as of December 16, 2013, in the amount of \$178,747.15.
7. Student Activity Report.  
Motion to approve Student Activity Report for November 30, 2013.
8. Donations:  
Motion to accept the following donations, as of N/A:

Donation	Group Offering	Amount/Value

**II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone**

**A. For Your Information**

1. Change in graduation date due to snow date – from 6/18 to 6/19
2. Write to Learn
3. Mrs. Jen Basner - Presidential Award for Excellence in Mathematics and Science Teaching
4. Support for Students in Math – Algebra 1 and Geometry
5. Kindergarten Registration: February 26 – 27, 2014



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**B. Program Reports** **(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

**C. Superintendent's Monthly Report** **(Roll Call)**

**D. Policy** **(Roll Call)**

1. First Reading.  
None

**Policy Second Reading/Public Hearing** **(Roll Call)**

2. Second Reading/Public Hearing .

P 3142: Nonrenewal Of Nontenured Teaching Staff Member

P 3144: Certification Of Tenure Charges

P 3222: Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators

P 3223: Evaluation Of Administrators, Excluding Principals, Vice Principals, And Assistant Principals

P 4146: Nonrenewal Of Nontenured Support Staff Member

**E. Administration** **(Roll Call)**

1. Approval of ACHIEVENJ Waiver
2. Statement of Assurance. Motion to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2013-2014 School Year.
3. Approval of ELA Unit 2 Curriculum: 

Kindergarten		
Grade 1		Grade 5
Grade 2		Grade 6
Grade 3		Grade 7
Grade 4		Grade 8

**F. Personnel** **(Roll Call)**

1. Personnel Report.  
Motion to approve the attached Personnel Report.

**G. Facilities**

1. Drills:

November 14, 2013	Fire Drill	2:00 pm
November 21, 2013	Non-Fire Evacuation	9:18 am
December 5, 2013	Fire Drill	9:24 am
December 9, 2013	Tier II Shooter in Place	10:30 am



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**H. Public Participation – All Issues**

**(Call Vote)**

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**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**Resolution #1, 9-2013 Non Public Executive Session**

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

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Secretary

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**VI. NEW BUSINESS**

**VII. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting: February 20, 2014  
Location: Media Center  
Time: 7:00 p.m.