



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** November 15, 2012  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**AGENDA**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)) Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**E. Student Recognition**

1. Students of the month

Grade 5:	Amanda Middleman
Grade 6:	Ciara Miller
Grade 7:	Gabriella Boal
Grade 8:	Anthony Murphy

2. Student report – student body representative: Anthony O’Connell, Secretary

**F. Presentations**

1. ELA Committee Update; Maureen DiBella

**G. Public Participation – Agenda Items Only**

**(Call Vote)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.



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**H. Approval of Minutes** (Roll Call)  
1. October 18, 2012 Regular Meeting and Executive Session

**I. Correspondence** (Call Vote)  
1. Archway Settlement

**J. Facilities** (Call Vote)  
1. Business Administrator’s Report: Frank Domin

**K. Finance: Mr. Frank Domin** (Roll Call)

- 1. Treasurer’s Report.  
Ratify and affirm Treasurer’s Report for September 28, 2012.
- 2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for September 28, 2012.
- 3. Monthly Budgetary Certification.  
Motion to approve monthly budgetary certification.
  - a. Certification of Board Secretary
  - b. Certification of Board of Education
- 4. Transfers.  
Motion to approve transfers for the month of September 28, 2012.
- 5. Cafeteria Report.  
Ratify and affirm Cafeteria Report for October 31, 2012.
- 6. Approval of Bills.  
Recommend bills to be paid as of 11/15/2012, in the amount of \$133,152.86.
- 7. Student Activity Report.  
Motion to approve Student Activity Report for September 28, 2012.
- 8. Donations:  
Motion to accept the following donations, as of September 28, 2012:

Donation	Group Offering	Amount/Value

- 9. CAFR Audit Report.  
Motion to accept the FY 2012 Audit Report (as presented by auditor Robert Inverso of Inverso and Stewart, LLC.) with the Board’s Corrective Action Plan below:
  - A. Move that the Board accept the 2010-2011 Comprehensive Annual Financial Report as presented and move that the Audit Summary be received as read in accordance with N.J.S.A. 18A:23-4 and 5, and further move that the Secretary be instructed to comply with the recommendations contained herein.
  - B. Recommend approval of the Corrective Action Plan as read and filed in the minutes for submission to the Department of Education.



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Regular Meeting of the Board of Education**

10. Long Range Facility Plan.

Motion to authorize the Architect of Record, Garrison Architects, to review and update the Long Range Facility Plan and submit application to the Department of Education for Gym A, B and C-Wing roof replacement.

11. Appoint Negotiator. Approve firm of Schwartz, Simon, Edelstein & Celso to act as negotiator for the Berlin Board of Education during 2013-2016 teacher contract negotiations.

**II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone**

**A. For Your Information**

**(Call Vote)**

1. Hurricane Sandy
2. Student Enrollment
3. Placement of BCS Students at Eastern

**B. Program Reports**

**(Call Vote)**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Hall
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

**C. Superintendent's Monthly Report**

**(Roll Call)**

**D. Policy**

**(Roll Call)**

1. First Reading.

**Policy Second Reading/Public Hearing**

**(Roll Call)**

2. Second Reading/Public Hearing .

**E. Administration**

**(Roll Call)**

1. Gibbsboro Student Wrestlers. Motion to approve allowing Gibbsboro students to participate in the BCS Wrestling program.
2. Interim Hiring Authorizations. Motion to authorize the Superintendent to hire in the interim (no December meeting,) in conjunction with the personnel committee. All interim authorizations Will be formally confirmed at the January 19, 2012 Board of Education meeting.
3. Girls' Basketball Schedule. Motion to approve the 2012-2013 Girls' Basketball Schedule.
4. Boys' Basketball Schedule. Motion to approve the 2012-2013 boys' Basketball Schedule.
5. Wrestling Schedule. Motion to approve the 2012-2013 Wrestling Schedule.
6. New Principal Evaluation. Motion to approve New Principal Evaluation - Multidimensional Principal Performance Rubric.
7. New Teacher Evaluation. Motion to approve Danielson Model new teacher evaluation system.
8. Special Education Annual Public Report of Local District Performance.



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**F. Personnel**

**(Roll Call)**

1. Personnel Report.

Motion to approve the attached Personnel Report.

**G. Public Participation – All Issues**

**(Call Vote)**

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**III. NONPUBLIC EXECUTIVE SESSION**

**(Call Vote)**

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

**IV. RETURN TO PUBLIC SESSION**

**(Call Vote)**

**VI. NEW BUSINESS**

- A. Change in calendar
- B. NJQSAC Statement of Assurance (SOA) Resolution - WHEREAS, as of November 15, 2012, the Berlin Borough Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements; WHEREAS, that the Board of Education hereby affirms the accuracy of the School District's Statement of Assurance as of November 15, 2012, NOW, HEREOF, BE IT RESOLVED, that the Board of Education hereby affirms the accuracy of the revised School District's Statement of Assurance.

**VII. MEETING ADJOURNED**

**(Call Vote)**

Next Meeting: January 10, 2013 (Reorganization)  
Location: Media Center  
Time: 7:00 p.m.