



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: September 17, 2015
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. Student report – student body representative: Marissa Nissley, President
2. 2015-2016 Student Body Representatives Biographies (Attached Correspondence).

F. Presentations

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

1. August 20, 2015 Regular Meeting and Executive Session

I. Correspondence

1. Letter of Resignation, Jeff Havers



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J. Facilities

(FYI)

1. Business Administrator’s Report: Frank Domin
2. Drills: N/A

K. Finance: Mr. Frank Domin

(Roll Call)

1. Reconciliation Report.
Ratify and affirm Reconciliation Report for July 31, 2015.
2. Report of the Board Secretary.
Ratify and affirm Board Secretary Report for July 31, 2015.
3. Monthly Budgetary Certification.
Motion to approve monthly budgetary certification.
 - a. **Certification of Board Secretary**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of July 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
 - b. **Certification of Board of Education**
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of July 31, 2015, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending August 31, 2015 as follows:
Increased/Decreased state aid: (\$0.00)

4. Transfers.
Motion to approve transfers for the month of July 31, 2015.
5. Cafeteria Report.
Ratify and affirm Cafeteria Report for N/A.
6. Approval of Bills.
Recommend bills to be paid as of September 17, 2015, in the amount of \$496,308.76.
7. Student Activity Report.
Motion to approve Student Activity Report for August 31, 2015.
8. Donations:
Motion to accept the following donations, as of N/A:

Donation	Group Offering	Amount/Value

9. Elimination of Special Education Program. Motion to approve the elimination of MD program at Middle School level for the 2015-2016 school year.
10. Camden County Ed Services. Motion to approve the annual contract with Camden County Educational Services for outside evaluations/services (during Child Study Team personnel Family Leave).



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12. Grant Funded Positions. (Revised from 6/18/2015 Motion.) Motion to approve the following 2015-2016 grant funded positions:

Denise Weintraut	20-231-100-101	\$ 46,539.
Bailey O'Brien	20-231-100-179	\$ 28,445.
Kerri Deron, Stephen Klemash, Barbara McGettigan:	20-250-100-106	\$ 43,536.
Linda Jurski	20-251-100-106	\$ 8,602.

II. SUPERINTENDENT'S OFFICE: Mrs. Kristen Martello (Interim)

A. For Your Information

1. QSAC Requirements
2. Home and School Dates to Remember!
3. Teacher Candidate Certification Updates
4. Apple 1:1 Initiative
5. My SchoolBucks
6. Opening of School/Back to School Night
7. Character Education Update
8. Principal Vacancy

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent's Monthly Report

(Roll Call)

D. Policy

(Roll Call)

1. First Reading.

- Policy 3322: Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
- Policy 4322: Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
- Policy 5330: Administration of Medication
- Policy 5339: Screening for Dyslexia
- Policy 8540: School Nutrition Programs
- Policy 8550: Outstanding Food Service Charges
- Policy 8820: Opening Exercises/Ceremonies

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing.

E. Administration

(Roll Call)

1. HIB Self-Assessment. Motion to approve the NJ Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2014 through June 30, 2015.
2. MOA With Local Law Enforcement Summary of Changes.



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- 4. MOA With Local Law Enforcement. Motion to approve the 2015-2016 Memorandum of Agreement with Local Law Enforcement, as attached.
- 3. Field Hockey Schedule. Motion to approve the Fall 2015 Girls Field Hockey Schedule.
- 4. Substitute Rates. Motion to approve 2015-2016 Substitute rates as attached.
- 5. Paraprofessional Statement of Assurance. Motion to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2015-2016 School Year.

F. Personnel

(Roll Call)

- 1. Personnel Report.
Motion to approve the attached Personnel Report.

H. Public Participation – All Issues

(Call Vote)

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III. NONPUBLIC EXECUTIVE SESSION

(Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, (09-15) Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION

(Call Vote)

VI. NEW BUSINESS

VII. MEETING ADJOURNED

(Call Vote)

Next Meeting: October 15, 2015
Location: Media Center
Time: 7:00 p.m.