



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: September 18, 2014
Time: 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

AGENDA

I. PUBLIC SESSION

A. Meeting Called to Order

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Roll Call

E. Student Recognition

1. Students of the month
2. Student report – student body representative: Jake Bogardus

F. Presentations

1. LLI – Mrs. Maureen DiBella

G. Public Participation – Agenda Items Only

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

H. Approval of Minutes

(Roll Call)

1. August 21, 2014 Regular Meeting and Executive Session

I. Correspondence

(Call Vote)

1. Special Education Requirements
2. Character Education Partnership Essay Request



Berlin Borough School District
Regular Meeting of the Board of Education

J. Facilities

(Call Vote)

- 1. Business Administrator's Report: Frank Domin

K. Finance: Mr. Frank Domin

(Roll Call)

- 1. Treasurer's Report. Ratify and affirm Treasurer's Report for (N/A).
2. Report of the Board Secretary. Ratify and affirm Board Secretary Report for (N/A).
3. Monthly Budgetary Certification. Motion to approve monthly budgetary certification.
a. Certification of Board Secretary
Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of August 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
b. Certification of Board of Education
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of August 31, 2014, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending August 31, 2014 as follows:
Increased/Decreased state aid: (\$0.00)
4. Transfers. Motion to approve transfers for the month of N/A.
5. Cafeteria Report. Ratify and affirm Cafeteria Report for N/A.
6. Approval of Bills. Recommend bills to be paid as of September 18, 2014, in the amount of \$446,754.95.
7. Student Activity Report. Motion to approve Student Activity Report for (N/A).
8. Donations: Motion to accept the following donations, as of September 18, 2014:

Table with 3 columns: Donation, Group Offering, Amount/Value. Row 1: Swing Construction, Home and School, \$5,100.00

- 9. Transportation. Motion to approve the transportation of Homeless student by T&L Transportation at \$75.00 per diem.
10. Nursing Services. Motion to approve the Southern NJ Perinatal Cooperative Contract for Non-public nursing services.



**Berlin Borough School District
Regular Meeting of the Board of Education**

11. Playground Installation Change Order. Motion to approve change order for playground installation – \$377.00 Corby Associates – Camden County Playground Grant.
12. Speech Services. Motion to approve Camden County Education Services Commission contract for Speech Services July 1, 2014 to June 30, 2014, eighty-nine (89) days at \$39,308.63; and seven (7) half Days at \$1,545.88.
13. Audited Anticipated Surplus. Motion to memorialize resolution #2, 6-14 to transfer audited Anticipated surplus of \$107,000.00 into capital reserve and \$25,000.00 into maintenance reserve.
14. Final Eligible Costs (FEC) Determination. Motion to accept the Final Eligible Costs (FEC) determination For state project #0330-020-14-1001-604; Middle School B-Wing Roof, Cafeteria Roof (as alternate bid). Total project cost \$869,220.00. State share 40.285%, \$350,165.00.
15. Counseling Services. Motion to approve Counseling Services agreement between the Berlin Borough School District and Maureen Lynch to provide counseling services to Berlin Community School “at risk” population. Students will be referred by Administrators. Contract term September 1, 2014 through June 30, 2015; not to exceed a total of eight (8) hours per week (316 hours per school year,) for thirty-nine (39) weeks of service at \$57.00 per hour.

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

1. Media Center Upgrade
2. PARCC Update
3. AchieveNJ Update
4. Executive County Superintendent Visit – 9/9
5. NJQSAC update
6. Apple – iPad 1:1 initiative
7. Communication of Attendance Policy
8. Implementation of Janet’s Law

B. Program Reports

(Call Vote)

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent’s Monthly Report

(Roll Call)

D. Policy

(Roll Call)

1. First Reading.
3432.2: Sick Leave Bank

Policy Second Reading/Public Hearing

(Roll Call)

2. Second Reading/Public Hearing .



**Berlin Borough School District
Regular Meeting of the Board of Education**

E. Administration

(Roll Call)

1. Recommendation of the following for Sick Leave Bank Committee
 - a. Frank Domin,
 - b. Jeff Havers, and
 - c. Devonn Lindsay
2. HIB Self-Assessment
3. Uniform State Memorandum of Agreement (Local Law Enforcement). Motion to approve the Uniform State Memorandum of Agreement between the Berlin Borough Police Department and the Berlin Borough School District.
4. NJ QSAC Statement of Assurance
5. New Position. Motion to establish creating the position of Maintenance Mechanic/Custodial Supervisor, as per the attached job description.

F. Personnel

(Roll Call)

1. Personnel Report.
Motion to approve the attached Personnel Report.

G. Facilities

- | | |
|-------------------|--------------------|
| 1. Drills: Fire | Shelter-in-Place |
| September 8, 2014 | September 12, 2014 |
| 9:04 am | 9:05 a.m. |

H. Public Participation – All Issues

(Call Vote)

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

III. NONPUBLIC EXECUTIVE SESSION

(Call Vote)

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 30 minutes.

Resolution #1, (09-14) Non Public Executive Session

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes (student discipline) HIB Hearing, and

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.



**Berlin Borough School District
Regular Meeting of the Board of Education**

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

IV. RETURN TO PUBLIC SESSION (Call Vote)

VI. NEW BUSINESS

VII. MEETING ADJOURNED (Call Vote)

Next Meeting: October 16, 2014
Location: Media Center
Time: 7:00 p.m.