



**Berlin Borough School District
Regular Meeting of the Board of Education**

Date: January 8, 2015
Time: Reorganization 6:30 p.m.
Regular Meeting 7:00 p.m.
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order -- Mr. Domin, Board Secretary

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.k12.nj.us), Borough Hall, and Channels 19 and 38.

C. Flag Salute

D. Election Results - 3 Year Term

1. Fran Viscome: 1,059
2. Kristine Height: 1,052
3. Karen Costanzo: 13 (Write-in)

E. Oaths of Office to new members – was Administered by Board Solicitor – Allan Dzwilewski

F. Roll call

Present

Susan Bobb
Kristin Braidwood
Karen Costanzo
Nick Guerere
Rebecca Holland
Kristine Height
Dennis Quinn
Linda Welte
Fran Viscome

Absent



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Mr. Guerere asked to speak to the Board.

I would like to let the Board know that I am not seeking a nomination as President.

I want to thank everyone for your support during the last 15 years of which the last 7 ½ I served the Board as Vice President and President.

I am also a member of Parish Council for St. Simon Stock Parish, Board Member of Our Lady of Mt. Carmel School and recently been placed on the Planning Board for Berlin Borough.

I will remain an active Board member of the Board of Education and will support anyone who would like to accept the nomination.

G. Nominations for President - Mr. Domin opened the floor for nominations.

Motion: Mrs. Bobb, seconded by Mrs. Holland to nominate Mrs. Height & Mrs. Welte for Board President.

Roll Call - 5 Yes – Mrs. Height, 4 Yes –Mrs. Welte - Motion passed

THERE WERE NO OTHER NOMINATIONS

H. Motion: Mrs. Bobb, seconded by Mrs. Holland to close nominations for President

Roll Call - Unanimous Yes - Motion passed

Mrs. Height assumed the chair

I. Nominations for Vice-President

Motion: Mrs. Bobb, seconded by Mrs. Braidwood to nominate Mrs. Holland (Mr. Quinn declined) for Board Vice President.

Roll Call - Unanimous Yes - Motion passed

THERE WERE NO OTHER NOMINATIONS

J. Motion to close nominations. Mrs. Bobb, seconded by Mrs. Height

Roll Call - Unanimous yes - Motion Passed

K. Motion to move into regular meeting. Mrs. Bobb, seconded by Mrs. Height

Call Vote - Unanimous yes - Motion Passed



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L. Student Recognition Mr. Trongone, Superintendent introduced each of the students and invited each of the students to say a few words.

1. Students of the month: Kelsey Juliano, Grade 5
 Caden Haldeman, Grade 6
 Angelina Caballaro, Grade 7
 Jason Alexander, Grade 8

2. Student report – student body representative: Deklin Parker

M. Presentations: Mr. Trongone, congratulated Mrs. Norton and invited her to read her published story. (an autobiography)

1. Nancy Norton (*Chicken Soup for the Soul*)

2. Maureen DiBella, Writing Celebrations - **the following students were invited to read some of their writing samples, each portraying different learned writing skills. Fourth Grade: Lucas Carey, Olivia Inman, Michael DiPascale, Maura Somers. Fifth Grade: Nicolette Friedrich, Grace McFadden, Nick Vitale, Zoe Richardson.**

N. Public Participation – Agenda Items Only

No One Came Forward

O. Approval of Minutes

Motion: Mrs. Costanzo, seconded by Mrs. Holland to approve the minutes for November 20, 2014 Regular Meeting and Executive Session

Correction – Mrs. Viscome Policy 5530 – No

Roll Call – Yes - Motion passed

P. Correspondence

1. Susan G. Komen Foundation – Thank You Letter

Q. Facilities FYI

1. Business Administrator’s Report: Frank Domin

R. Finance: Mr. Frank Domin

Motion: Mr. Quinn, seconded by Mrs. Braidwood to approve Finance items 1 through 12.

Roll Call - Unanimous Yes - Motion passed

1. Reconciliation Report.



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Ratify and affirm Reconciliation Report for October 31, 2014.
Ratify and affirm Reconciliation Report for November 30, 2014.

2. Report of the Board Secretary.

Ratify and affirm Board Secretary Report for October 31, 2014.
Ratify and affirm Board Secretary Report for November 30, 2014

3. Monthly Budgetary Certification.

Motion to approve monthly budgetary certification.

a. **Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of December 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.

b. **Certification of Board of Education**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of December 31, 2014, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending January 31, 2015 as follows:

Increased/Decreased state aid: (\$0.00)

4. Transfers.

Motion to approve transfers for the month of October 31, 2014.
Motion to approve transfers for the month of November 30, 2014.

5. Cafeteria Report.

Ratify and affirm Cafeteria Report for November 30, 2014.
Ratify and affirm Cafeteria Report for December 31, 2014.

6. Approval of Bills.

Recommend bills to be paid as of December 17, 2014, in the amount of \$218,808,74.

7. Student Activity Report.

Motion to approve Student Activity Report for October 31, 2014.
Motion to approve Student Activity Report for November 30, 2014.

8. Donations:

Motion to accept the following donations:

Donation	Group Offering	Amount/Value

9. Gas Supply Consortium Bid. Motion to memorialize consortium bid gas supply service agreement between participating member of the Alliance for Competitive Energy Services (ACES) – Berlin Borough Board of Education and Direct Energy Business Marketing, LLC; dba Direct Energy Business (21 Months,) March 15, 2015 through November, 2016.

10. McKinney-Vento Tuition Contracts. Motion to approve the following McKinney-Vento student tuition contracts:



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Waterford Township: \$14,533.00

Berkeley Township: \$17,404.00

11. Jointure Transportation Agreement.

Motion to approve 2014-2015 Jointure Transportation Agreement with Waterford Township School District in the amount of \$1,180.65 (DCP & P Student).

12. Rich Fire Protection Inspection. Motion to approve Annual Agreement of \$585 between the Berlin Borough School District and Rich Fire Protection, and individual extinguisher replacements per proposals received. This is a new company that came in at half of the previous vendor.

II. SUPERINTENDENT’S REPORT: Mr. Tony Trongone

A. For Your Information

1. Kindergarten Registration (February 4-5, 2015)
2. ACHIEVENJ Update
3. iPad 1:1 update
4. Winter CER Classes
5. QSAC Update – 3 year monitoring extended to 6 years.

B. Program Reports

Motion: Mrs. Bobb, seconded by Mrs. Viscome to approve program reports 1 through 5.

Call Vote - Unanimous Yes - Motion passed

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report November 2014: Mrs. Shallow
Health Office Report December 2014: Mrs. Shallow
5. NutriServe Food Service Update

C. Superintendent’s Monthly Report

Motion: Mrs. Quinn, seconded by Mrs. Viscome to approve Superintendents report.

Roll Call - Unanimous yes - Motion Passed

D. Policy - Nothing for this meeting

1. First Reading.

Policy Second Reading/Public Hearing

2. Second Reading/Public Hearing.

E. Administration

Motion: Mrs. Bobb, seconded by Mr. Quinn to approve Administration items 1 to 3.

Roll Call - Unanimous Yes - Motion passed



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1. ABR Grade Report
2. NJQSAC Request for Waiver: Equivalency Application
 Memo From Assistant Commissioner
 QSAC Results
 QSAC Waiver Request (Letter to EC Superintendent)
3. Fire Drill Report

F. Personnel

Motion: Mrs. Viscome, seconded by Mrs. Braidwood to approve the attached Personnel items 1.

Roll Call – unanimous yes - Motion passed

1. Personnel Report.
 Motion to approve the attached Personnel Report.

G. Facilities

1. Drills: Lockdown: 12/08/2014; 1:52 p.m.

Discussion:

H. Public Participation – All Issues

No one came forward

III. NONPUBLIC EXECUTIVE SESSION – None for this Meeting

IV. NEW BUSINESS

Motion: Mrs. Braidwood , seconded by Mrs. Bobb to approve the RESOLUTION FOR NJDOE EQUIVALENCY APPLICATION

Roll Call – unanimous yes - Motion passed

WHEREAS, N.J.A.C. 6A:5-1.1 et seq. provides for regulatory flexibility by permitting school districts to apply to the New Jersey Department of Education for a grant of waiver or equivalency to specific rules in order to foster provision of effective and efficient educational programs; and

WHEREAS, the New Jersey State Board of Education deems it in the best interest of the Berlin Borough School District to apply for an equivalency to certain New Jersey Quality Single Accountability Continuum district improvement plan (“QSAC”) requirements of N.J.A.C.6A:30-3.1(a)-(d) and N.J.A.C. 6A:30-3.2 in order to free up time and resources of its Administration which could be better devoted to the provision of effective and efficient educational programs; and

WHEREAS, the Berlin Borough School District has been identified as a high performing district in accordance with the criteria established by the New Jersey Department of Education, and is therefore eligible to apply for such an equivalency; and



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WHEREAS, the Berlin Borough School District will continue to submit an annual QSAC Statement of Assurance which reflects the District's status in each of the five component areas evaluated; and

WHEREAS, the Berlin Borough School District has a QSAC committee comprised of members of the Board of Education, school administration and the Berlin Borough Education Association; and

WHEREAS, the Statement of Assurance has been reviewed with the QSAC committee and members of the Berlin Borough Board of Education in open meetings, offering opportunities for public input and comment;

NOW THEREFORE BE IT RESOLVED, the Berlin Borough Board of Education approves the Application for Equivalency as presented by the Superintendent for relief from the QSAC requirements of completion of the District Performance Review and undergoing QSAC monitoring, and authorizes and directs it's Superintendent to execute and file the Application with the Department of Education.

VII. MEETING ADJOURNED

MOTION: Mr. Quinn, seconded by Mrs. Bobb to Adjourn Meeting at 8:25 pm.

Call Vote – unanimous yes - Motion passed

Next Meeting: February 19, 2015
Location: Media Center
Time: 7:00 p.m.