



**Berlin Borough School District  
Regular Meeting of the Board of Education**

**Date:** February 19, 2015  
**Time:** 7:00 p.m.  
**Location:** Media Center  
Berlin Community School  
215 South Franklin Avenue  
Berlin, NJ 08009

**MINUTES**

**I. PUBLIC SESSION**

**A. Meeting Called to Order**

**B. Statement of Open Meeting Compliance**

The *New Jersey Open Public Meetings Act* was enacted to insure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Central Record and posted in the Berlin Community School, the Berlin Community School Website, ([www.bcsberlin.k12.nj.us](http://www.bcsberlin.k12.nj.us)), Borough Hall, and Channels 19 and 38.

**C. Flag Salute**

**D. Roll Call**

**Present**

Susan Bobb  
Kristin Braidwood  
Karen Costanzo  
Nick Guerere  
Rebecca Holland  
Kristine Height  
Dennis Quinn  
Linda Welte  
Fran Viscome

**Absent**

**E. Student Recognition Mr. Trongone, Superintendent introduced each of the students and invited each of the students to say a few words that they had prepared.**

- |   |          |  |
|---|----------|--|
| 1. Students of the month (December 2014): | Grade 5: | Julie Bogardus<br>(Will attend in March) |
|   | Grade 6: | Ryan Karbach                             |
|   | Grade 7: | Nicholas Bettelli                        |
|   | Grade 8: | Sarah Lamon                              |
| Students of the month (January 2015):     | Grade 5: | Susan Miller                             |
|   | Grade 6: | Nina Le                                  |
|   | Grade 7: | Gianna DelPalazzo                        |
|   | Grade 8: | Deklin Parker                            |



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2. Student report – student body representative: Deklin Parker

Hello, As I mentioned earlier I am treasurer of the school. Now I would like to tell you what our Student Government is doing. Right now we are working out the details of our next dance. Most importantly, we are working on the MD walk. Twin Sisters, Julia and Jessica Bonamassa (who are 8<sup>th</sup> grade students here in the Community School) are suffering from Muscular Dystrophy. We are raising money to help them because they need supplies to help them with everyday life.

**F. Presentations**

1. EVVRS/HIB: Kristen Martello – presented a power point annual report.

**G. Public Participation – Agenda Items Only**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone, of any action the Board does take.

Donna Cassise, 12 Broadview Drive 856-433-4389 spoke about her journey with her 4<sup>th</sup> grader taking the PARCC test and Common Core.

Trish Williams, 6 Chellemi Court thanked the Superintendent for having the recent public forum (coffee and conversation with the Superintendent) to discuss the PARCC testing.

**H. Approval of Minutes**

**Motion: Mrs. Costanzo, seconded by Mrs. Bobb to approve the minutes for:**  
January 8, 2015 Reorganization and Regular Meeting with Executive Session

**Roll Call - Unanimous Yes - Motion passed**

**I. Correspondence – none for this meeting**

**J. Facilities - FYI**

1. Business Administrator’s Report: Frank Domin

**K. Finance: Mr. Frank Domin**

**Motion: Mrs. Braidwood, seconded by Mrs. Costanzo to approve Finance items 1 through 15.**

**Roll Call - Unanimous Yes - Motion passed**

1. Reconciliation Report.  
Ratify and affirm Reconciliation Report for December 31, 2014.
2. Report of the Board Secretary.  
Ratify and affirm Board Secretary Report for December 31, 2014.



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3. Monthly Budgetary Certification.

Motion to approve monthly budgetary certification.

a. **Certification of Board Secretary**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, the Board Secretary certifies that as of December 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Berlin Borough Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.

b. **Certification of Board of Education**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Berlin Borough Board of Education certifies that as of December 31, 2014, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. In accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending January 31, 2015 as follows: Increased/Decreased state aid: (\$0.00)

4. Transfers.

Motion to approve transfers for the month of December 31, 2014.

5. Cafeteria Report.

Ratify and affirm Cafeteria Report for January 31, 2015.

6. Approval of Bills.

Recommend bills to be paid as of February 19, 2015, in the amount of \$251,534.94.  
Recommend bills to be paid as of January 22, 2015, in the amount of \$284,472.79.

7. Student Activity Report.

Motion to approve Student Activity Report for December 31, 2014.

8. Donations:

Motion to accept the following donations, as of January 31, 2015:

<b>Donation</b>	<b>Group Offering</b>	<b>Amount/Value</b>
Steered Straight Program	BCSHA	\$200
8 <sup>th</sup> Grade Author assembly	BCSHA	\$200
Girls Field Hockey Championship Jackets(Board will pay \$640)	BCSHA	\$800

9. IDEA Services. Motion to approve amended contract, Camden County Educational Service Commission For IDEA Services for the 2014-2015 school year.

10. CCESC Contract. Motion to approve the 2015-2016 contract for Camden County Educational Services Commission.

11. SEMI Waiver. Motion to approve Resolution #1, 2-15; Waiver of Special Education Medicare Initiative.

12. Banking Signatures. Motion to approve Resolution #2, 2-15; Corporate Certification – Banking Signatures.

13. Board Member Code of Ethics. Motion to approve the Annual Training an Acknowledgement of Receipt of the Board Member Code of Ethics.

14. Interactive Kids Behavioral Consultant. Motion to approve the 2014-2015 Contract Interactive Kids, Behavioral Consultant, at \$115.00 per hour, not to exceed \$12,000.00.

15. Tuition Capping. Motion to support Greenwich Township, Warren County resolution capping tuition



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increases at 2% to coincide with the State Budget Cap.

**II. SUPERINTENDENT'S REPORT: Mr. Tony Trongone**

**A. For Your Information**

1. PARCC
2. AchieveNJ
3. iPads Initiative
4. Kindergarten Registration

**B. Program Reports**

**Motion: Mrs. Bobb, seconded by Mrs. Holland to approve program reports 1 through 6.**

**Call Vote - Unanimous Yes - Motion passed**

1. Elementary School Report: Mr. Havers
2. Special Education Report: Mrs. Lindsay
3. CER Report: Mrs. DiBella
4. Health Office Report: Mrs. Shallow
5. NutriServe Food Service Update December 2014
6. NutriServe Food Service Update January 2015

**C. Superintendent's Monthly Report**

**Motion: Mrs. Braidwood, seconded by Mrs. Bobb to approve Superintendents report.**

**Roll Call - Unanimous yes - Motion Passed**

**D. Policy**

1. First Reading.  
N/A.
2. Second Reading/Public Hearing.  
N/A.

**E. Administration**

**Motion: Mrs. Bobb, seconded by Mrs. Braidwood to approve Administration items 1 to 3.**

**Roll Call - Unanimous Yes - Motion passed**

1. Approval of 2015-2016 Calendar
2. Approval of Spring 2015 Baseball Schedule
3. Approval of Spring 2015 Softball Schedule

**F. Personnel**

1. Personnel Report.

**Motion: Mr. Guerere, seconded by Mrs. Bobb to approve the attached Personnel items 1**



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**Roll Call** – unanimous yes - Motion passed

**G. Facilities**

1. Drills: February 6<sup>th</sup>, Shelter in Place, 1:42 pm  
February 11<sup>th</sup>, Fire, 1:43 pm

**H. Public Participation – All Issues**

**No One Came Forward**

**III. NONPUBLIC EXECUTIVE SESSION – None for this meeting**

**IV. NEW BUSINESS**

**Leadership Conference attended**

Mr. Quinn reported that along with Mrs. Height and Mrs. Holland they attended a day long Leadership Conference and one of the things that they brought back was that they felt there was a need for the Board to begin to review the Board Mission Statement.

**VI. MEETING ADJOURNED**

**MOTION:** Mrs. Bobb, seconded by Mr. Guerere to Adjourn Meeting at 8:03 pm.

**Call Vote – unanimous yes - Motion passed**

Next Meeting: March 19, 2015  
Location: Media Center  
Time: 7:00 p.m

ATTEST