



Berlin Borough School District Regular Meeting of the Board of Education

Date: March 5, 2019
Time: 7:00 p.m. Special Meeting
Location: Media Center
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009

SPECIAL MEETING - MINUTES

I. PUBLIC SESSION

A. Meeting Called to Order – President Jocelyn Lewis

Time: 7:02 p.m.

Anyone who wishes to speak during the public comment portion of the meeting is reminded to sign in at the podium at this time.

B. Statement of Open Meeting Compliance

The *New Jersey Open Public Meetings Act* was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Berlin Borough Board of Education has caused notice of this meeting to be published by having the date, time, and place published in the Courier-Post and posted in the Berlin Community School, the Berlin Community School Website, (www.bcsberlin.org,) and Borough Hall.

C. Flag Salute

D. Roll Call

Member	Present	Absent
Lisa Asare	Arrived 7:12	
Jenine Del Palazzo	X	
Jeffrey Greenberg	X	
Lisa Kehoe	X	
Dennis Quinn	X	
Brandy Titus	X	
Francine Viscome	X	
Rebecca Holland - Vice President	X	
Jocelyn Lewis - President	X	

The Sign-In sheet for participation in the public comment portion of the meeting will be collected now.

E. Public Participation – All Issues

Motion: Rebecca Holland seconded by Dennis Quinn to open the meeting to the public

Call Vote: Unanimous – Motion Passed

This meeting will now be open to the public. If your questions or comments pertain to litigation, students, personnel, or negotiations, we would ask that you establish a time to meet with the Superintendent after the meeting since the board will not discuss these items in public.

Complaints stated or actions requested by the public will be taken under advisement by the Board and referred to the Superintendent for investigation, discussion, action, or disposition at a later date or time. Please keep in mind that the public comment session is an opportunity for you to share your opinions and remarks with the Board, and it is not a question and answer session.

Please be aware that all district employees retain the right of privacy. Please also be reminded that any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and



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slander according to the laws of New Jersey. The Board will not be held liable for comments made by members of the public.

Any person wishing to participate in the public Board meeting must register prior to the conclusion of the finance section of the meeting and will be recognized by the presiding officer when it is their time to speak. Please state your name and address for the record. Comments will be limited to 3 minutes per person. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. If personal or discourteous statements are made, the presiding officer may require the speaker to stop; the presiding officer reserves the right to request a recess. The total comment period will be 30 minutes unless extended by a vote of the majority of the Board members present at the meeting.

No public comment

F. Finance: Cande Kristoff

Motion: Dennis Quinn seconded by Lisa Kehoe to approve finance items 1 through 2.

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare			
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

1. CAFR Audit Report. Motion to accept the FY2018 Audit Report, as attached.
2. School Health Insurance Fund. Motion to accept the 2018-2019 health insurance fund dividend in the amount of \$102,302 for a one time reduction on the April 2019 invoice.

G. Administration

Motion: Dennis Quinn seconded by Brandy Titus to approve Administration items 1 through 2

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

1. District Calendar. Motion to approve the 2019-2020 district school calendar.
2. Memorandum of Agreement. Motion to approve the 2019 Memorandum of Agreement between Education and Law Enforcement Officials, as presented.

II. NONPUBLIC EXECUTIVE SESSION

Time: 7:18 p.m.

Motion: Brandy Titus seconded by Francine Viscome to move into executive session



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Call Vote: Unanimous Yes – Motion Passed

In accordance with the NJ Open Public Meetings Act, the Berlin Borough School District desires to discuss certain matters in closed session described in the aforementioned law, pertaining to student matters. The Berlin Borough School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as possible. The Berlin Borough School District shall now enter a closed session for an approximate time limit of 60 minutes.

WHEREAS; Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the Berlin Borough Board of Education for said purposes pertaining to personnel issues and litigation

BE IT FURTHER RESOLVED; to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

BERLIN BOROUGH BOARD OF EDUCATION

Secretary

Motion: Brandy Titus seconded by Francine Viscome to close executive session

Time: 9:15 p.m.

Roll Call: Unanimous Yes – Motion Passed

Member	Yes	No	Abstain
Lisa Asare	X		
Jenine Del Palazzo	X		
Jeffrey Greenberg	X		
Lisa Kehoe	X		
Dennis Quinn	X		
Brandy Titus	X		
Francine Viscome	X		
Rebecca Holland - Vice President	X		
Jocelyn Lewis - President	X		

III. RETURN TO PUBLIC SESSION

Motion: Dennis Quinn seconded by Rebecca Holland to return to public session

Call Vote: Unanimous Yes - Motion Passed

IV. NEW BUSINESS

- 2019-2020 Budget Overview

V. OLD BUSINESS

- Policy Committee met
- Finance Committee met

VI. MEETING ADJOURNED

Time: 9:45 p.m.

Motion: Lisa Kehoe seconded by Jeff Greenberg to adjourn meeting.

Call Vote: Unanimous Yes - Motion Passed

Next Meeting: March 20, 2019
Time: 7:00 p.m.
Location: Cafeteria
Berlin Community School
215 South Franklin Avenue
Berlin, NJ 08009